

## AGENDA

WESTERN ORANGE COUNTY  
SELF-FUNDED WORKERS' COMPENSATION AGENCY  
TELEPHONIC BOARD MEETING

**Wednesday, May 17<sup>th</sup>, 2023; 2:00 p.m.**

<http://www.wocwcjpa.org/>

Meeting Telephonic Information:

Call in number: 1-213-526-0245

Attendee access code: 147 730 722##

Meeting Link:

[Click here to join the meeting](#)

---

*Members of the public wishing to participate via teleconference link can do so by simply clicking the link above or calling in telephonically as noted above. In compliance with the Americans with Disabilities Act, note that if you are a disabled person and need disability-related modification or accommodation in order to participate in this meeting, please contact Jaslynn McDermott by phone at (951)275-5629, or by email at [Jaslynn.mcdermott@sedgwick.com](mailto:Jaslynn.mcdermott@sedgwick.com). Requests must be made as early as possible and at least one full business day prior to the start of the meeting.*

---

<b>I.</b>	<b>CALL TO ORDER</b>	<b>Action 22/23-780</b>
-----------	----------------------	-------------------------

---

<b>II.</b>	<b>ROLL CALL</b>	<b>Action 22/23-781</b>
------------	------------------	-------------------------

<i>District</i>	<i>Location</i>	<i>Member</i>
Laguna Beach Unified School District	550 Blumont St. Laguna Beach, CA 92651	<b>Jeff Dixon</b> President
Brea Olinda Unified School District	1 Civic Center Circle, Lvl II Brea, CA 92821	<b>Richard Champion</b> Vice President
Orange County Department of Education	200 Kalmus Drive Costa Mesa, CA 92626	<b>Gabriel Hsu</b> Secretary/Treasurer
Ocean View School District	17200 Pinehurst Lane Huntington Beach, CA 92647	<b>Timothy Golden</b>

Sedgwick Risk:

Vice President, Client Services

Director Client Services

JPA Administrator

Ms. Amanda Garcia

Mr. Erik Baumle

Ms. Jaslynn McDermott

WESTERN ORANGE COUNTY SELF-FUNDED WORKERS' COMPENSATION AGENCY  
AGENDA – May 17, 2023

Team Lead  
Claims Examiner

Ms. Bernadette Bates  
Ms. Haley Fleck Chacon

JPA Vendors:

Arthur J. Gallagher, WC Broker

Mr. Anthony Carlton

**PUBLIC COMMENTS**

*This time is reserved for members of the public to address the Board relative to matters of WOCSCFA that are not on the agenda. Persons wishing to address items on the agenda will be permitted to do so during the discussion of the item. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person, twenty minutes in total.*

**III. APPROVAL / CHANGES TO AGENDA Action 22/23-782**

*As a matter of procedure, the Board should review and take action.*

**IV. JPA ADMINISTRATION**

- A. INSURANCE SERVICES **Information 22/23-783**  
*Presentation and discussion regarding workers' compensation and insurance services.*
- B. REVIEW OF EXCESS INSURANCE QUOTE **(P.6) Information/Action 22/23-784**  
*A representative from Gallagher will be available to present the Excess Insurance quote. Recommended action: Review and approve excess workers' compensation quote for fiscal year 2023-2024.*
- B. PREPARE PRELIMINARY BUDGET **(P.17) Action 22/23-785**  
*Recommended action: Review preliminary budget and take action to approve budget as presented.*
- C. FINANCIAL AUDITOR PROPOSAL **(P.19) Action 22/23-786**  
*Recommended action: Review and approve the financial auditor contract from Eide Bailly.*
- D. EXCESS WORKERS' COMPENSATION BROKER PROPOSAL **(P.28) Information 22/23-787**  
*Recommended action: Review and approve the Excess Workers' Compensation Broker proposal from Arthur J. Gallagher & Co.*
- E. BOOKKEEPER SERVICE AGREEMENT **(P.34) Action 22/23-788**  
*Recommended action: Review and approve the bookkeeper service agreement as appropriate.*

**V. CLOSED SESSION Claims Administration Action 22/23-789**

WESTERN ORANGE COUNTY SELF-FUNDED WORKERS' COMPENSATION AGENCY  
 AGENDA – May 17, 2023

*Pursuant to Government Code Section 54956.95(a), the Board will hold a closed session to discuss any or all claims listed on the agenda. The confidential claims reports will be collected after the discussion at the meeting. Each Member should destroy his/her copy after the meeting.*

A. SETTLEMENT AUTHORITY REQUESTS

*Recommended Action: Authorize the settlement(s) of the following claims:*

Claim Number	Claimant	Member	Approved By
4A2206YJ TZ6-0001	[REDACTED]	[REDACTED]	[REDACTED]
WCOB-009511	[REDACTED]	[REDACTED]	[REDACTED]

B. SETTLEMENT RATIFICATIONS

*Recommended action: Ratify the settlement(s) of the following claims:*

Claim Number	Claimant	Member	Settlement Approval
TBD			

C. MEDICAL MANAGED CARE (P.6)

*Informational reports regarding medical managed care services.  
 (March 2023)*

D. OVERPAYMENT LOG (P.40)

*An informational report, regarding claim overpayments.*

E. CLAIM PERFORMANCE ANALYTICS SUMMARY (P.41)

*An information report on performance and cost-drivers of claims.*

F. QUARTERLY OPIOID REPORT (P.47)

*An informational report on opioid usage.*

**REPORT FROM CLOSED SESSION**

*Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken in closed session.*

**VI. CONSENT CALENDAR (P.35) Action 22/23-790**

*If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.*

- A. APPROVAL OF MINUTES – April 19, 2023
- B. FINANCIAL REPORTS – (March 2023)
- C. BANK RECONCILIATION – (March 2023)
- D. APPROVAL OF PAYMENTS – (April & May 2023)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

WESTERN ORANGE COUNTY SELF-FUNDED WORKERS' COMPENSATION AGENCY  
 AGENDA – May 17, 2023

<b>Period</b>	<b>Amount</b>
April 1, 2023 – April 15, 2023	\$127,605.84
April 16, 2023 - April 30, 2023	\$101,918.84
<b>Total:</b>	<b>\$229,524.68</b>

*Recommended action: Approve items A-E.*

**VII. REIMBURSEMENT PROGRAMS**

- A. SAFETY CREDIT PROGRAM **(P.55) Action 22/23-791**  
*Recommended action: Review Safety Credits and approve Members’ requests for reimbursement of safety costs.*
  
- B. FIRST AID PROGRAM **(P.117) Action 22/23-792**  
*Recommended action: Approve Members’ request for reimbursement of first aid costs.*
  
- C. TRAVEL REIMBURSEMENT PROGRAM **(P.129) Action 22/23-793**  
*Recommended action: Review and approve Members’ requests for reimbursement of travel costs.*

**VIII. REQUEST FOR CONFERENCE** **(P.135) Action 22/23-794**

*Recommended action: Approve Members’ attendance at industry conferences.*

**IX. INFORMATIONAL REPORTS** **(P.136) Information 22/23-795**

- A. AUTHORITY CORRESPONDENCE
- B. BOARD COMMENTS
- C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS

**X. FOLLOW-UP FROM PREVIOUS MEETING** **(P.137) Information 22/23-796**

**XI. NEXT MEETING** (June 21, 2023, 2:00 p.m.)

- 1. Prepare & Approve Final Budget (Secy-Treas)
- 2. Prepare Establish Meeting Schedule (Secy-Treas)
- 3. Elect Officers (Board)
- 4. Designate Official Address (Board)
- 5. Designate Correspondence Address (Board)
- 6. Authorize Warrant Signatures (Board)
- 7. Designate Medicare Authorized Rep (Board)
- 8. Quarterly Excess Reporting Claim Log (JPA Admin)

**XII. ADJOURNMENT** **Action 22/23-797**

WESTERN ORANGE COUNTY SELF-FUNDED WORKERS' COMPENSATION AGENCY  
AGENDA – May 17, 2023

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Jaslynn McDermott by phone at (951) 275-5629, or by email at [Jaslynn.Mcdermott@sedgwick.com](mailto:Jaslynn.Mcdermott@sedgwick.com). Requests must be made as early as possible and at least one full business day prior to the start of the meeting.*