

MINUTES

WESTERN ORANGE COUNTY
SELF-FUNDED WORKERS' COMPENSATION AGENCY
TELEPHONIC BOARD MEETING

Wednesday, October 18, 2023; 2:00 p.m.

<http://www.wocwcjpa.org/>

Meeting Telephonic Information:

Call in number: 1-213-526-0245

Attendee access code: 738 656 524#

Meeting Link:

[Click here to join the meeting](#)

I. CALL TO ORDER Action 23/24-864

The meeting was called to order by President, Mr. Champion at 2:03pm.

II. ROLL CALL Action 23/24-865

| <i>District</i> | <i>Location</i> | <i>Member</i> |
|---------------------------------------|---|---|
| Brea Olinda Unified School District | 1 Civic Center Circle, Lvl II Brea, CA 92821 | Richard Champion President |
| Ocean View School District | 17200 Pinehurst Lane Huntington Beach, CA 92647 | Timothy Golden Vice President |
| Orange County Department of Education | 200 Kalmus Drive Costa Mesa, CA 92626 | Gabriel Hsu Secretary/Treasurer |
| Laguna Beach Unified School District | 550 Blumont St. Brea, CA Laguna Beach, CA 92651 | Jeff Dixon |

Sedgwick Risk:

Vice President, Client Services

Director Client Services

JPA Administrator

Team Lead, Claims

Claims Examiner

Ms. Amanda Garcia

Mr. Erik Baumle

Ms. Jaslynn McDermott

Ms. Bernadette Bates

Ms. Haley Fleck Chacon

PUBLIC COMMENTS

There were no public comments.

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III. APPROVAL / CHANGES TO AGENDA Action 23/24-866

A motion was made by Mr. Golden to approve the October 18th, 2023 agenda as presented. The motion was seconded by Mr. Hsu and the motion carried.

| | |
|---|----------------------|
| AYES: Laguna Beach Unified School District | Mr. Jeff Dixon |
| AYES: Orange County Department of Education | Mr. Gabe Hsu |
| AYES: Brea Olinda Unified School District | Mr. Richard Champion |
| AYES: Ocean View School District | Mr. Timothy Golden |
| AYES: 4 | NOES:0 |
| ABSENT:0 | ABSTAIN: None |

IV. JPA ADMINISTRATION

A. STATE CONTROLLER’S SPECIAL DISTRICT FINANCIAL TRANSACTION REPORT (P.5) Action 23/24-867

The State Controller’s Special District Financial Transaction Report was not available. Item will be brought back for approval at the next meeting.

B. OSIP ANNUAL REPORT 22/2023 (P.6) Action 23/24-868

A motion was made by Mr. Golden to approve the 22/23 OSIP Annual Report with an Estimated Future Liability in the amount of \$5,955,554. The motion was seconded by Mr. Hsu and the motion carried.

| | |
|---|----------------------|
| AYES: Laguna Beach Unified School District | Mr. Jeff Dixon |
| AYES: Orange County Department of Education | Mr. Gabe Hsu |
| AYES: Brea Olinda Unified School District | Mr. Richard Champion |
| AYES: Ocean View School District | Mr. Timothy Golden |
| AYES: 4 | NOES:0 |
| ABSENT:0 | ABSTAIN: None |

C. BYLAW AND POLICY REVIEW (P.22) Information 23/24-869

The Board discussed updating the JPA Bylaws and Policies. If necessary, the Board will bring back updates at the next JPA Meeting for a second read.

V. CLOSED SESSION Claims Administration Action 23/24-870

The Board moved into closed session at 2:11pm.

A. SETTLEMENT AUTHORITY REQUESTS
 Ms Fleck Chacon presented the following claims:

| Claim Number | Claimant | Member | Settlement Approval |
|--------------|----------|--------|---------------------|
|--------------|----------|--------|---------------------|

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| | | | |
|------------|------------|------------|------------|
| [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |
| [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |
| [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |
| [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |

B. SETTLEMENT RATIFICATIONS

| Claim Number | Claimant | Member | Approved By |
|--------------|------------|------------|-------------|
| [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |
| [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |

A motion was made by Mr. Hsu to approve the settlement authority requests and settlement ratifications as presented. The motion was seconded by Mr. Dixon and the motion carried to approval.

| | |
|---|----------------------|
| AYES: Laguna Beach Unified School District | Mr. Jeff Dixon |
| AYES: Orange County Department of Education | Mr. Gabe Hsu |
| AYES: Brea Olinda Unified School District | Mr. Richard Champion |
| AYES: Ocean View School District | Mr. Timothy Golden |
| AYES: 4 | NOES:0 |
| ABSENT:0 | ABSTAIN: None |

C. MEDICAL MANAGED CARE (P.14)
 Mr. Baumle discussed the managed care reports as presented.
 Information item only, no action was taken.

D. OVERPAYMENT LOG (P.39)
 Ms. Bates reviewed the overpayment log.
 Information item only, no action was taken.

E. CLAIM PERFORMANCE ANALYTICS SUMMARY (P.40)
 Mr. Baumle presented the CPAT report to the Board.

REPORT FROM CLOSED SESSION

The Board moved out of closed session at 2:36pm and took action on approving the settlement authority requests and the settlement ratifications as presented. It was a unanimous vote.

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VI. CONSENT CALENDAR (P.48) Action 23/24-871

- A. APPROVAL OF MINUTES – September 20th, 2023
- B. FINANCIAL REPORTS – (August 2023)
- C. BANK RECONCILIATION – (August 2023)
- D. APPROVAL OF PAYMENTS – (October 2023)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

| Period | Amount |
|---|---------------------|
| September 1, 2023 – September 15, 2023 | \$65,555.66 |
| September 16, 2023 - September 30, 2023 | \$86,385.15 |
| Total: | \$151,940.81 |

A motion was made by Mr. Dixon to approve items A-E. The motion was seconded by Mr. Hsu and the motion carried to approval.

| | |
|---|----------------------|
| AYES: Laguna Beach Unified School District | Mr. Jeff Dixon |
| AYES: Orange County Department of Education | Mr. Gabe Hsu |
| AYES: Brea Olinda Unified School District | Mr. Richard Champion |
| AYES: Ocean View School District | Mr. Timothy Golden |
| AYES: 4 | NOES:0 |
| ABSENT:0 | ABSTAIN: None |

VII. REIMBURSEMENT PROGRAMS

- A. SAFETY CREDIT PROGRAM **(P.70) Action 23/24-872**

A motion was made by Mr. Golden to approve the safety credit reimbursement request from Orange County Dept. of Education in the amount of \$8,174.02. The motion was seconded by Mr. Dixon and the motion carried to approval.

| | |
|---|----------------------|
| AYES: Laguna Beach Unified School District | Mr. Jeff Dixon |
| AYES: Orange County Department of Education | Mr. Gabe Hsu |
| AYES: Brea Olinda Unified School District | Mr. Richard Champion |
| AYES: Ocean View School District | Mr. Timothy |
| Golden | |
| AYES: 4 | NOES:0 |
| ABSENT:0 | ABSTAIN: None |

- B. FIRST AID PROGRAM **(P.86) Action 23/24-873**

A motion was made by Mr. Golden to approve the first aid claims reimbursement request from Brea Olinda Unified School District in the amount of \$1,798.51. The motion was seconded by Mr. Hsu and the motion carried to approval.

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AYES: Laguna Beach Unified School District
AYES: Orange County Department of Education
AYES: Brea Olinda Unified School District
AYES: Ocean View School District
AYES: 4
ABSENT:0

Mr. Jeff Dixon
Mr. Gabe Hsu
Mr. Richard Champion
Mr. Timothy Golden
NOES:0
ABSTAIN: None

- C. TRAVEL REIMBURSEMENT PROGRAM (P.97) Action 23/24-874
No Travel Reimbursement requests were received this meeting.

VIII. REQUEST FOR CONFERENCE (P.98) Action 23/24-875

No Conference Reimbursement requests were received this meeting.

IX. INFORMATIONAL REPORTS (P.99) Information 23/24-876

- A. AUTHORITY CORRESPONDENCE
There were no Authority Correspondence to present
- B. BOARD COMMENTS
Mr. Champion advised that he sent over the Alternate Board Member resolution for inclusion at the next meeting.
- C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS
Ms. Garcia shared details from Sedgwick’s state of the line report.

X. FOLLOW-UP FROM PREVIOUS MEETING (P.100) Information 23/24-877

There were no follow ups from the previous meeting.

XI. NEXT MEETING – November 15, 2023 @ 2:00pm

1. Quarterly Opioid Report (Sedgwick)
2. Quarterly Self-Imposed Increase Rprt (Sedgwick)
3. Quarterly Excess Claim log (Sedgwick)

XII. ADJOURNMENT Action 23/24-878

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Jaslynn McDermott by phone at (951) 275-5629, or by email at Jaslynn.Mcdermott@sedgwick.com. Requests must be made as early as possible and at least one full business day prior to the start of the meeting.