

## AGENDA

WESTERN ORANGE COUNTY  
SELF-FUNDED WORKERS' COMPENSATION AGENCY  
TELEPHONIC BOARD MEETING

**Wednesday, September 20, 2023; 2:00 p.m.**

<http://www.wocwcjpa.org/>

Meeting Telephonic Information:

Call in number: 1-213-526-0245

Attendee access code: 149 202 373#

Meeting Link:

[Click here to join the meeting](#)

---

*Members of the public wishing to participate via teleconference link can do so by simply clicking the link above or calling in telephonically as noted above. In compliance with the Americans with Disabilities Act, note that if you are a disabled person and need disability-related modification or accommodation in order to participate in this meeting, please contact Jaslynn McDermott by phone at (951)275-5629, or by email at [Jaslynn.mcdermott@sedgwick.com](mailto:Jaslynn.mcdermott@sedgwick.com). Requests must be made as early as possible and at least one full business day prior to the start of the meeting.*

---

<b>I.</b>	<b>CALL TO ORDER</b>	<b>Action 23/24-849</b>
-----------	----------------------	-------------------------

---

<b>II.</b>	<b>ROLL CALL</b>	<b>Action 23/24-850</b>
------------	------------------	-------------------------

<i>District</i>	<i>Location</i>	<i>Member</i>
Brea Olinda Unified School District	1 Civic Center Circle, Lvl II Brea, CA 92821	<b>Richard Champion</b> President
Ocean View School District	17200 Pinehurst Lane Huntington Beach, CA 92647	<b>Timothy Golden</b> Vice President
Orange County Department of Education	200 Kalmus Drive Costa Mesa, CA 92626	<b>Gabriel Hsu</b> Secretary/Treasurer
Laguna Beach Unified School District	550 Blumont St. Brea, CA Laguna Beach, CA 92651	<b>Jeff Dixon</b>

Sedgwick Risk:

Vice President, Client Services  
Director Client Services

Ms. Amanda Garcia  
Mr. Erik Baumle

WESTERN ORANGE COUNTY SELF-FUNDED WORKERS' COMPENSATION AGENCY  
 AGENDA – September 20, 2023

JPA Administrator  
 Team Lead, Claims  
 Claims Examiner  
 Claim Associate

Ms. Jaslynn McDermott  
 Ms. Bernadette Bates  
 Ms. Haley Fleck Chacon  
 Ms. Hidee Bribiesca

Vendors:

Sand Canyon Urgent Care

Mr. Gene Clarke

**PUBLIC COMMENTS**

*This time is reserved for members of the public to address the Board relative to matters of WOCSFA that are not on the agenda. Persons wishing to address items on the agenda will be permitted to do so during the discussion of the item. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person, twenty minutes in total.*

**III. APPROVAL / CHANGES TO AGENDA Action 23/24-851**

*As a matter of procedure, the Board should review and take action.*

**IV. JPA ADMINISTRATION**

- A. SAND CANYON URGENT CARE **(P.) Information 23/24-852**  
*Gene Clarke will discuss new services being offered at Sand Canyon Urgent Care.*
  
- B. BOOKKEEPER SERVICE CONTRACT **(P.) Action 23/24-853**  
*Recommended action: Review and approve the bookkeeper service contract between OCDE and WOCSFWCA as appropriate.*
  
- C. PROGRAM SUMMARY BINDERS **(P.) Information 23/24-854**  
*Sedgwick will present the Western Orange County Self- Funded Workers Compensation Agency program binder for 2023-24.*

**V. CLOSED SESSION Claims Administration Action 23/24-855**

*Pursuant to Government Code Section 54956.95(a), the Board will hold a closed session to discuss any or all claims listed on the agenda. The confidential claims reports will be collected after the discussion at the meeting. Each Member should destroy his/her copy after the meeting.*

- A. SETTLEMENT AUTHORITY REQUESTS **(P.)**  
*Recommended Action: Authorize the settlement(s) of the following claims:*

Claim Number	Claimant	Member	Settlement Approval

- B. SETTLEMENT RATIFICATIONS **(P.)**  
*Recommended action: Ratify the settlement(s) of the following claims:*

WESTERN ORANGE COUNTY SELF-FUNDED WORKERS' COMPENSATION AGENCY  
 AGENDA – September 20, 2023

Claim Number	Claimant	Member	Approved By

- C. MEDICAL MANAGED CARE (P.)  
*Informational reports regarding medical managed care services. (August 2023)*
- D. OVERPAYMENT LOG (P.)  
*An informational report regarding claim overpayments.*
- E. CLAIM PERFORMANCE ANALYTICS SUMMARY (P.)  
*An information report on performance and cost-drivers of claims.*
- F. QUARTERLY STALE-DATED CHECK REPORT (P.)  
*An information report regarding checks that have not been deposited by a recipient.*
- G. QUARTERLY LARGE LOSS CLAIM REVIEW (P.)  
*An information report regarding large loss claims.*

**REPORT FROM CLOSED SESSION**

*Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken in closed session.*

**VI. CONSENT CALENDAR (P.) Action 23/24-856**

*If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.*

- A. APPROVAL OF MINUTES – August 16<sup>th</sup>, 2023
- B. FINANCIAL REPORTS – (July 2023)
- C. BANK RECONCILIATION – (July 2023)
- D. APPROVAL OF PAYMENTS – (September 2023)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

Period	Amount
August 1, 2023 – August 15, 2023	\$44,195.16
August 16, 2023 - August 31, 2023	\$115,559.84
<b>Total:</b>	<b>\$159,755.00</b>

*Recommended action: Approve items A-E.*

**VII. REIMBURSEMENT PROGRAMS**

- A. SAFETY CREDIT PROGRAM (P.) Action 23/24-857  
*Recommended action: Review Safety Credits and approve members' requests for reimbursement of safety costs.*

WESTERN ORANGE COUNTY SELF-FUNDED WORKERS' COMPENSATION AGENCY  
AGENDA – September 20, 2023

B. FIRST AID PROGRAM (P.) Action 23/24-858  
*Recommended action: Approve members' request for reimbursement of first aid costs.*

C. TRAVEL REIMBURSEMENT PROGRAM (P.) Action 23/24-859  
*Recommended action: Review and approve members' requests for reimbursement of travel costs.*

**VIII. REQUEST FOR CONFERENCE (P.) Action 23/24-860**

*Recommended action: Approve members' attendance at industry conferences.*

**IX. INFORMATIONAL REPORTS (P.) Information 23/24-861**

- A. AUTHORITY CORRESPONDENCE
- B. BOARD COMMENTS
- C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS

**X. FOLLOW-UP FROM PREVIOUS MEETING (P.) Information 23/24-862**

**XI. NEXT MEETING – October 18, 2023 @ 2:00pm**

- 1. State Treas Spec Dist. Finan. Trans. Report (Secy-Treas)
- 2. Receive Annual Report to OSIP (Sedgwick)
- 3. Review Bylaws & Board Policies (Board)
- 4. Quarterly Excess Claim log (Sedgwick)

**XII. ADJOURNMENT Action 23/24-863**

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Jaslynn McDermott by phone at (951) 275-5629, or by email at [Jaslynn.Mcdermott@sedgwick.com](mailto:Jaslynn.Mcdermott@sedgwick.com). Requests must be made as early as possible and at least one full business day prior to the start of the meeting.*