

MINUTES

WESTERN ORANGE COUNTY  
SELF-FUNDED WORKERS' COMPENSATION AGENCY  
BOARD MEETING

**Wednesday, April 17<sup>th</sup>, 2024; 2:00 p.m.**

<http://www.wocwcjpa.org/>

Meeting Information:

[Click here to join the meeting](#)

**I. CALL TO ORDER Action 23/24-952**

*The meeting was called to order by President, Mr. Champion at 2:03pm.*

**II. ROLL CALL Action 23/24-953**

<i>District</i>	<i>Location</i>	<i>Member</i>
Brea Olinda Unified School District	1 Civic Center Circle, Lvl II Brea, CA 92821	<b>Richard Champion</b> President
Ocean View School District	17200 Pinehurst Lane Huntington Beach, CA 92647	<b>Timothy Golden</b> Vice President
Orange County Department of Education	200 Kalmus Drive Costa Mesa, CA 92626	<b>Gabriel Hsu</b> Secretary/Treasurer
Laguna Beach Unified School District	550 Blumont St. Brea, CA Laguna Beach, CA 92651	<b>Jeff Dixon</b> Board member

Sedgwick Risk:

Vice President, Client Services  
Director Client Services  
JPA Administrator  
Team Lead, Claims  
Claims Examiner  
Claims Adjuster

Ms. Amanda Garcia  
Mr. Erik Baumle  
Ms. Jaslynn McDermott  
Ms. Bernadette Bates  
Mr. Daniel Conley  
Ms. Valeria Oliveros

**PUBLIC COMMENTS**

*There were no public comments.*

**III. APPROVAL / CHANGES TO AGENDA Action 23/24-954**

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*A motion was made by Mr. Golden to approve the April 17<sup>th</sup>, 2024 agenda as presented. The motion was seconded by Mr. Dixon and the motion carried.*

AYES: 4  
 ABSENT: 0

NOES: None  
 ABSTAIN: None

**IV. JPA ADMINISTRATION**

**A. SELECT EXPERIENCE MODIFICATIONS (P.5) Action 23/24-955**

Mr. Hsu presented the experience modification factors and funding rates.

*A motion was made by Mr. Hsu to approve the funding rate Plan 1 with a rate premium of \$1.45 at the expected confidence level. The motion was seconded by Mr. Golden and the motion carried.*

AYES: 4  
 ABSENT: 0

NOES: None  
 ABSTAIN: None

**B. REVIEW EXPIRING VENDOR CONTRACTS (P.9) Information 23/24-956**

Ms. Garcia presented WOC’s current vendors. No contracts are up for renewal this FY. Information item only, no action taken.

**C. LOSS CONTROL AMENDMENT (P.11) Action 23/24-957**

Mr. Baumle presented the loss control amendment to the Board. The Board requested to return this item at the May meeting for further review. No action was taken.

**V. CLOSED SESSION Claims Administration Action/Information 23/24-958**

The Board moved into closed session at 2:13pm.  
 Ms. Bates introduced Mr. Conley and Ms. Oliveros to the Board.  
 Ms. Bates presented the following claims to the Board:

**A. SETTLEMENT AUTHORITY REQUESTS (P.2)**

*Recommended Action: Authorize the settlement(s) of the following claims:*

Claim Number	Claimant	Member	Settlement Approval
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

**B. SETTLEMENT RATIFICATIONS (P.10)**

*Recommended action: Ratify the settlement(s) of the following claims:*

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Claim Number	Claimant	Member

*A motion was made by Mr. Dixon to approve the settlement authority requests and settlement ratifications as presented. The motion was seconded by Mr. Hsu and the motion carried to approval.*

AYES: 4

ABSENT: 0

NOES: None

ABSTAIN: None

- C. MEDICAL MANAGED CARE (P.11)  
Mr. Baumle reviewed the medical managed care reports as presented.  
Information item only, no action taken.
- D. OVERPAYMENT LOG (P.47)  
Ms. Bates reviewed the overpayments on the overpayment log.  
Information item only, no action taken.
- E. CLAIM PERFORMANCE ANALYTICS SUMMARY (P.48)  
Mr. Baumle reviewed the claim performance analytic tool report as presented.  
Information item only, no action taken.
- F. QUARTERLY SELF-IMPOSED PENALTY REPORT (P.60)  
Ms. Bates reviewed the self imposed penalty report to the board.  
Information item only, no action taken.

**REPORT FROM CLOSED SESSION**

*The Board moved out of closed session at 2:34pm, and took action to approve four settlement authority request and one settlement ratification while in closed session. It was a unanimous vote.*

**VI. CONSENT CALENDAR (P.16) Action 23/24-959**

- A. APPROVAL OF MINUTES – February 15, 2024
- B. FINANCIAL REPORTS – (January & February 2024)
- C. BANK RECONCILIATION – (January & February 2024)
- D. APPROVAL OF PAYMENTS – (March & April 2024)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

Period	Amount
February 1, 2024 – February 15, 2024	\$62,996.62
February 16, 2024 – February 29, 2024	\$68,097.71

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<b>Total:</b>	<b>\$131,094.33</b>
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<b>Period</b>	<b>Amount</b>
March 1, 2024 – March 15, 2024	\$121,349.87
March 16, 2024 – March 31, 2024	\$65,155.80
<b>Total:</b>	<b>\$186,505.67</b>

*A motion was made by Mr. Golden to approve items A-E. The motion was seconded by Mr. Hsu and the motion carried to approval.*

AYES: 4  
 ABSENT: 0

NOES: None  
 ABSTAIN: None

**VII. REIMBURSEMENT PROGRAMS**

- A. SAFETY CREDIT PROGRAM **(P.44) Action 23/24-960**  
 The safety credits usage report was presented to the Board as of 1.18.2024.  
 One safety credit reimbursement request was received by Orange County Department of Education in the amount of \$3,495.02.  
 One safety credit reimbursement request was received by Orange County Department of Education in the amount of \$7,937.46.  
 One safety credit reimbursement request was received by Ocean View School District in the amount of \$18,935.18.

*A motion was made by Mr. Dixon to approve safety credit requests for \$3,495.02 and \$7,937.46 for Orange County Department of Education and for \$18,935.18 for Ocean View School District and the motion was seconded by Mr. Hsu and the motion carried to approval.*

AYES: 4  
 ABSENT: 0

NOES: None  
 ABSTAIN: None

- B. FIRST AID PROGRAM **(P.107) Action 23/24-961**  
 One first aid request for reimbursement was received from Orange County Department of Education in the amount of \$7,937.46.  
 One first aid request for reimbursement was received from Orange County Department of Education in the amount of \$557.34.

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*A motion was made by Mr. Golden to approve the first aid request for reimbursements for \$7,937.46 and \$557.34 for Orange County Department of Education and the motion was seconded by Mr. Dixon and the motion carried to approval.*

AYES: 4  
ABSENT: 0

NOES: None  
ABSTAIN: None

- C. TRAVEL REIMBURSEMENT PROGRAM (P.128) Action 23/24-962  
One travel reimbursement request was received from Orange County Department of Education in the amount of \$1,659.00.

*A motion was made by Mr. Golden to approve the travel reimbursement request for \$1,659.00 for Orange County Department Education and was seconded by Mr. Dixon and the motion carried to approval.*

**VIII. REQUEST FOR CONFERENCE (P.137) Action 23/24-963**

There were no request for conference reimbursement for this meeting.

**IX. INFORMATIONAL REPORTS (P.138) Information 23/24-964**

- A. AUTHORITY CORRESPONDENCE  
Ms. McDermott presented the safety bulletins to the Board.
- B. BOARD COMMENTS  
Mr. Champion reminded the Board that May would be the last month to submit safety credit reimbursements for the FY.  
Mr. Champion advised that he would be attending CASBO.
- C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS  
Ms. Garcia congratulated Mr. Golden on the birth of his new baby.  
Ms. Garcia provided supportive information about SB533 regarding workplace violence prevention.  
Mr. Baumle advised that he would be sharing a work place violence handout with the Board.

**X. FOLLOW-UP FROM PREVIOUS MEETING (P.142) Information 23/24-965**

Mr. Hsu advised that the June meeting would need to be rescheduled due to the Juneteenth Holiday.

**XI. NEXT MEETING – May 15<sup>th</sup>, 2024**

- |                                     |            |
|-------------------------------------|------------|
| 1. Prepare Preliminary Budget       | Secy-Treas |
| 2. Visit By Excess Insurance Broker | Broker     |
| 3. Quarterly Loss Control Report    | Sedgwick   |

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4. Quarterly Excess Claim Log

Sedgwick

**XII. ADJOURNMENT**

**Action 23/24-966**

*A motion was made by Mr. Champion to adjourn the meeting at 2:48pm. The motion was seconded by Mr. Golden and the motion carried to approval.*