

MINUTES

WESTERN ORANGE COUNTY
SELF-FUNDED WORKERS' COMPENSATION AGENCY
BOARD MEETING

Wednesday, August 21st, 2024; 2:00 p.m.

<http://www.wocwcjpa.org/>

Meeting Information:

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I. CALL TO ORDER Action 24/25-1021

The meeting was called to order by president, Mr. Champion at 2:06pm.

II. ROLL CALL Action 24/25-1022

<i>District</i>	<i>Location</i>	<i>Member</i>
Brea Olinda Unified School District	1 Civic Center Circle, Lvl II Brea, CA 92821	Richard Champion President
Ocean View School District	17200 Pinehurst Lane Huntington Beach, CA 92647	Timothy Golden Vice President
Orange County Department of Education	200 Kalmus Drive Costa Mesa, CA 92626	Gabriel Hsu Secretary/Treasurer
Laguna Beach Unified School District	550 Blumont St. Brea, CA Laguna Beach, CA 92651	Jeff Dixon Board member

Sedgwick Risk:

Vice President, Client Services
Director Client Services
JPA Administrator
Team Lead, Claims
Claims Examiner
Claims Adjuster

Ms. Amanda Garcia
Mr. Erik Baumle
Ms. Jaslynn McDermott
Ms. Bernadette Bates
Mr. Daniel Conley
Ms. Valeria Oliveros

PUBLIC COMMENTS

There were no public comments.

III. APPROVAL / CHANGES TO AGENDA Action 24/25-1023

A motion was made by Mr. Dixon to approve the August 21st, 2024 agenda as presented. The motion was seconded by Mr. Hsu and the motion carried to approval.

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 AGENDA – August 21st, 2024

AYES: 4
 ABSENT: 0

NOES: None
 ABSTAIN: None

IV. INFORMATIONAL REPORTS

- A. CALCULATED REBATES 2023/24 **Information 24/25-1024**
 The Board agreed to review the rebate report individually, and revisit it at the September Board Meeting.

V. JPA ADMINISTRATION

- A. ERROR ON JUNE 25, 2024 AGENDA **Action 24/25-1025**
A motion was made by Mr. Golden to approve the amended June 25th, agenda specifically the 2024 consent calendar. The motion was seconded by Mr. Hsu and the motion carried to approval.

AYES: 4
 ABSENT: 0

NOES: None
 ABSTAIN: None

VI. CLOSED SESSION Claims Administration **Action 24/25-1026**

The Board moved into closed session at 2:13pm. Ms. Oliveros and Mr. Conley presented the following claims:

A. SETTLEMENT AUTHORITY REQUESTS **(P.)**

Claim Number	Claimant	Member	Settlement Approval
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

A motion was made by Mr. Dixon to approve the settlement authority requests as presented. The motion was seconded by Mr. Golden and the motion carried to approval.

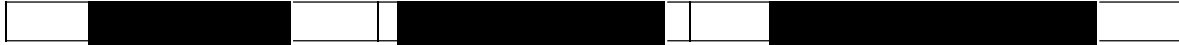
AYES: 4
 ABSENT: 0

NOES: None
 ABSTAIN: None

B. SETTLEMENT RATIFICATIONS

Claim Number	Claimant	Member
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]

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A motion was made by Mr. Hsu to approve the settlement ratifications as presented. The motion was seconded by Mr. Dixon and the motion carried to approval.

AYES: 4

ABSENT: 0

NOES: None
 ABSTAIN: None

- C. MEDICAL MANAGED CARE (P.)
 Mr. Baumle reviewed the Medical Managed Care Reports as presented.
- D. OVERPAYMENT LOG (P.)
 Ms. Bates provided an update on the claims on the overpayment log.
- E. CLAIM PERFORMANCE ANALYTICS SUMMARY (P.)
 Mr. Baumle reviewed the CPAT report with the Board.
- F. QUARTERLY STALE DATED CHECKS REPORT (P.)
 Mr. Conley presented the quarterly stale dated check report to the Board.
- G. QUARTERLY EXCESS CLAIM MATRIX LOG (P.)
 Ms. McDermott presented the Quarterly Excess Claim Matrix Log to the Board.

REPORT FROM CLOSED SESSION

The Board came out of Closed Session at 2:42 p.m. and the Board took action on approving three settlement authority requests and five settlement ratifications as presented. It was a unanimous vote.

VII. CONSENT CALENDAR (P.) Action 24/25-1027

- A. APPROVAL OF MINUTES – July 17, 2024
- B. FINANCIAL REPORTS – (June 2024)
- C. BANK RECONCILIATION – (June 2024)
- D. APPROVAL OF PAYMENTS – (July 2024)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –
- F. ACTUAL PAYROLL 2023/2024

Period	Amount
July 1, 2024 – July 15, 2024	\$18,334.89
July 16, 2024 – July 31, 2024	\$106,998.56
Total:	\$125,333.45

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A motion was made by Mr. Dixon to approve items A-F within the consent calendar. The motion was seconded by Mr. Golden and the motion carried to approval.

AYES: 4
ABSENT: 0

NOES: None
ABSTAIN: None

VIII. REIMBURSEMENT PROGRAMS

A. SAFETY CREDIT PROGRAM (P.) Action 24/25-1028

A safety credit reimbursement request was received by Orange County Department of Education in the amount of \$554.00.

A motion was made by Mr. Dixon to approve the safety credit reimbursement request from Orange County Department of Education in the amount of \$554.00. The motion was seconded by Mr. Golden and the motion carried to approval.

AYES: 4
ABSENT: 0

NOES: None
ABSTAIN: None

B. FIRST AID PROGRAM (P.) Action 24/25-1029

A first aid request for reimbursement was received by the Orange County Department of Education in the amount of \$1,489.20.

A motion was made by Mr. Dixon to approve the first aid reimbursement request from Orange County Department of Education in the amount of \$1,489.20. The motion was seconded by Mr. Golden and the motion carried to approval.

AYES: 4
ABSENT: 0

NOES: None
ABSTAIN: None

C. TRAVEL REIMBURSEMENT PROGRAM (P.) Action 24/25-1030

There were no travel reimbursement request.

IX. REQUEST FOR CONFERENCE (P.) Action 24/25-1031

There were no request for conference reimbursement for this meeting.

X. INFORMATIONAL REPORTS (P.) Information 24/25-1032

A. AUTHORITY CORRESPONDENCE

There were no authority correspondence.

B. BOARD COMMENTS

Mr. Champion provided positive feedback on the clinical consultation services.

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Mr. Champion requested that a clinical consultation presentation be added to the September JPA meeting.

C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS –

Ms. McDermott sought clarity on the December in person meeting and holiday luncheon.

Mr. Baumle provided information regarding the February PARMA conference.

Ms. Garcia provided information regarding WPV training – SB 553.

Ms. Garcia requested district calendars from each Board member to share with the claims team.

Mr. Hsu confirmed attendance at the CAJAPA Conference in September.

Ms. Garcia informed the board of the PARMA Conference in Anaheim during February 2025.

XI. FOLLOW-UP FROM PREVIOUS MEETING (P.) Information 24/25-1033

There were no follow ups from the previous meeting.

XII. NEXT MEETING – September 18, 2024

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|--------------------------------------|----------|
| 1. Quarterly Large Loss Claim Review | Sedgwick |
| 2. Quarterly Loss Control Report | Sedgwick |
| 3. Receive Annual Report to SIP | Board |

XIII. ADJOURNMENT Action 24/25-1034

A motion was made by Mr. Golden to adjourn the meeting at 2:58pm. The motion was seconded by Mr. Hsu and the motion carried to approval.

AYES: 4
ABSENT: 0

NOES: None
ABSTAIN: None