

MINUTES

WESTERN ORANGE COUNTY  
SELF-FUNDED WORKERS' COMPENSATION AGENCY  
TELEPHONIC BOARD MEETING

**Wednesday, February 14<sup>th</sup>, 2024; 2:00 p.m.**

<http://www.wocwcjpa.org/>

Meeting Information:

[Click here to join the meeting](#)

**I. CALL TO ORDER Action 23/24-923**

*The meeting was called to order by President, Mr. Champion at 2:03pm.*

**II. ROLL CALL Action 23/24-924**

<i>District</i>	<i>Location</i>	<i>Member</i>
Brea Olinda Unified School District	1 Civic Center Circle, Lvl II Brea, CA 92821	<b>Richard Champion</b> President
Ocean View School District	17200 Pinehurst Lane Huntington Beach, CA 92647	<b>Timothy Golden</b> Vice President
Orange County Department of Education	200 Kalmus Drive Costa Mesa, CA 92626	<b>Gabriel Hsu</b> Secretary/Treasurer

**Absent Members:**

Laguna Beach Unified School District Mr. Jeff Dixon

**Sedgwick Risk:**

Vice President, Client Services	Ms. Amanda Garcia
Director Client Services	Mr. Erik Baumle
JPA Administrator	Ms. Jaslynn McDermott
Team Lead, Claims	Ms. Bernadette Bates
Examiner	Ms. Haley Fleck-Chacon
Sr. Risk Services Consultant	Ms. Maria Gates

**Vendors:**

Actuary, Rivelles Consulting Services	Mr. Marn Rivelles
Financial Auditor, Eide Bailly	Mr. Bobby Patel

**PUBLIC COMMENTS**

*There were no public comments.*

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**III. APPROVAL / CHANGES TO AGENDA Action 23/24-925**

*A motion was made by Mr. Hsu to approve the February 14<sup>th</sup>, 2024 agenda as presented. The motion was seconded by Mr. Golden and the motion carried.*

AYES: 3  
ABSENT: 1

NOES: None  
ABSTAIN: None

**IV. FINANCIAL REPORTS**

**A. RECEIVE ACTUARIAL REPORT WITH EXPERIENCE MODIFICATION FACTORS (P.5)Action 23/24-926**

The Board agreed to move forward with a 50% confidence level.

*A motion was made by Mr. Champion to approve the actuarial report with experience modification factors for 2023/24 as final. The motion was seconded by Mr. Golden and the motion carried.*

AYES: 3  
ABSENT: 1

NOES: None  
ABSTAIN: None

**B. RECEIVE FINANCIAL AUDIT REPORT FOR PERIOD ENDING JUNE 30, 2023 (P.67) Action 23/24-927**

*A motion was made by Mr. Golden to approve the financial audit report for period ending June 30, 2023 as final. The motion was seconded by Mr. Hsu and the motion carried.*

AYES: 3  
ABSENT: 1

NOES: None  
ABSTAIN: None

**V. INFORMATIONAL REPORTS**

**A. LOSS CONTROL PRESENTATION (P.104) Information 23/24-928**

Ms. Gates presented the loss control presentation to the Board.  
Information Item only, no action was taken.

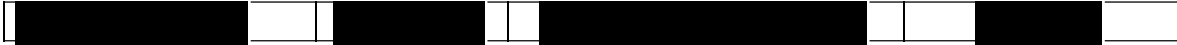
**VI. CLOSED SESSION Claims Administration Action 23/24-929**

The Board moved into closed session at 2:43pm. Ms. Fleck Chacon presented the following claims to the Board:

**A. SETTLEMENT AUTHORITY REQUESTS (P.2)**

Claim Number	Claimant	Member	Settlement Approval

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*A motion was made by Mr. Champion to approve the settlement authority request as presented. The motion was seconded by Mr. Golden and the motion carried to approval.*

AYES: 3

NOES:0

ABSENT: 1

ABSTAIN: 0

**B. SETTLEMENT RATIFICATIONS**

Claim Number	Claimant	Member
None		

**C. MEDICAL MANAGED CARE (P.4)**

Mr. Baumle reviewed the medical managed care reports as presented.

**D. OVERPAYMENT LOG (P.17)**

Ms. Bates reviewed the overpayments on the overpayment log.

**E. CLAIM PERFORMANCE ANALYTICS SUMMARY (P.18)**

Mr. Baumle reviewed the claim performance analytic tool report as presented.

**REPORT FROM CLOSED SESSION**

*The Board moved out of closed session at 2:43pm, and took action to approve one settlement authority request while in closed session. It was a unanimous vote.*

**VII. CONSENT CALENDAR (P.112) Action 23/24-930**

- A. APPROVAL OF MINUTES – January 17, 2024
- B. FINANCIAL REPORTS – (December 2023)
- C. BANK RECONCILIATION – (December 2023)
- D. APPROVAL OF PAYMENTS – (February 2024)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

Period	Amount
January 1, 2024 – January 15, 2024	\$28,711.58
January 16, 2024 – January 31, 2024	\$197,477.49
<b>Total:</b>	<b>\$226,189.07</b>

*A motion was made by Mr. Golden to approve items A-E. The motion was seconded by Mr. Hsu and the motion carried to approval.*

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AYES: 3  
ABSENT:1

NOES:0  
ABSTAIN: None

**VIII. REIMBURSEMENT PROGRAMS**

**A. SAFETY CREDIT PROGRAM (P.130) Action 23/24-931**

One safety credit reimbursement request was received by Brea Olinda Unified School District in the amount of \$14,937.00.

One safety credit reimbursement request was received by The Orange County Department of Education in the amount of \$10,449.09.

*A motion was made by Mr. Champion to approve the safety credit requests for \$14,937.00 for Brea Olinda Unified School District and for \$10,449.09 for The Orange County Department of Education and the motion was seconded by Mr. Golden and the motion carried to approval.*

AYES: 3  
ABSENT:1

NOES: None  
ABSTAIN: None

**B. FIRST AID PROGRAM (P.155) Action 23/24-932**

One first aid request for reimbursement was received from Brea Olinda Unified School District in the amount of \$1,783.72.

One first aid request for reimbursement was received from The Orange County Department of Education in the amount of \$171.70.

*A motion was made by Mr. Champion to approve the first aid request for reimbursements for \$1,783.72 for Brea Olinda Unified School District and for \$171.70 for The Orange County Department of Education. The motion was seconded by Mr. Hsu and the motion carried to approval.*

**C. TRAVEL REIMBURSEMENT PROGRAM (P.170) Action 23/24-933**

There were no Travel Reimbursement request for this meeting.

**IX. REQUEST FOR CONFERENCE (P.172) Action 23/24-934**

There were no request for conference reimbursement for this meeting.  
Mr. Champion and Mr. Golden advised that they would be going to CASBO this year.

**X. INFORMATIONAL REPORTS (P.174) Information 23/24-935**

**A. AUTHORITY CORRESPONDENCE**

There were no authority correspondence for this meeting.

**B. BOARD COMMENTS**

Mr. Golden advised that he would not be in attendance at the March JPA Meeting.

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C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS

Ms. Garcia reminded the Board about attending PARMA.

**XI. FOLLOW-UP FROM PREVIOUS MEETING (P.175) Information 23/24-936**

There were no follow ups from the previous meeting.

**XII. NEXT MEETING – March 20<sup>th</sup>, 2024**

- |  |            |
|--|------------|
| 1. Quarterly Large Loss Claim Review     | Sedgwick   |
| 2. Quarterly Self-Imposed Penalty Report | Sedgwick   |
| 3. Approve Ex-Mods                       | Board      |
| 4. Initiate Excess Renewal               | Secy-Treas |
| 5. Obtain Estimated Payrolls for next FY | Secy-Treas |
| 6. Complete Conflict of Interest Filing  | Secy-Treas |

**XIII. ADJOURNMENT Action 23/24-937**

*A motion was made by Mr. Champion to adjourn the meeting at 2:52pm. The motion was seconded by Mr. Golden and the motion carried to approval.*

AYES: 3

ABSENT: 1

NOES: None

ABSTAIN: None