

AGENDA

WESTERN ORANGE COUNTY  
SELF-FUNDED WORKERS' COMPENSATION AGENCY  
BOARD MEETING

**Wednesday, January 17, 2024; 10:00 a.m.**

<http://www.wocwcjpa.org/>

Meeting Information:

[Click here to join the meeting](#)

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*Members of the public wishing to participate via teleconference link can do so by simply clicking the link above or calling in telephonically as noted above. In compliance with the Americans with Disabilities Act, note that if you are a disabled person and need disability-related modification or accommodation in order to participate in this meeting, please contact Jaslynn McDermott by phone at (951)275-5629, or by email at [Jaslynn.mcdermott@sedgwick.com](mailto:Jaslynn.mcdermott@sedgwick.com). Requests must be made as early as possible and at least one full business day prior to the start of the meeting.*

<b>I.</b>	<b>CALL TO ORDER</b>	<b>Action 23/24-909</b>
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<b>II.</b>	<b>ROLL CALL</b>	<b>Action 23/24-910</b>
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<i>District</i>	<i>Location</i>	<i>Member</i>
Brea Olinda Unified School District	1 Civic Center Circle, Lvl II Brea, CA 92821	<b>Richard Champion</b> President
Ocean View School District	17200 Pinehurst Lane Huntington Beach, CA 92647	<b>Timothy Golden</b> Vice President
Orange County Department of Education	200 Kalmus Drive Costa Mesa, CA 92626	<b>Gabriel Hsu</b> Secretary/Treasurer
Laguna Beach Unified School District	550 Blumont St. Brea, CA Laguna Beach, CA 92651	<b>Jeff Dixon</b>

Sedgwick Risk:

Vice President, Client Services  
Director Client Services  
JPA Administrator  
Team Lead, Claims  
Examiner  
Actuary

Ms. Amanda Garcia  
Mr. Erik Baumle  
Ms. Jaslynn McDermott  
Ms. Bernadette Bates  
Ms. Haley Fleck-Chacon  
Mr. Marn Rivelle

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**PUBLIC COMMENTS**

*This time is reserved for members of the public to address the Board relative to matters of WOCSFA that are not on the agenda. Persons wishing to address items on the agenda will be permitted to do so during the discussion of the item. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person, twenty minutes in total.*

**III. APPROVAL / CHANGES TO AGENDA Action 23/24-911**

*As a matter of procedure, the Board should review and take action.*

**IV. FINANCIAL REPORTS**

- A. RECEIVE ACTUARIAL REPORT WITH EXPERIENCE MODIFICATION FACTORS (P.)Action 23/24-912

*Recommended action: Receive and approve the Actuarial Study of the workers' compensation program with experience modification factors as presented.*

**V. JPA ADMINISTRATION**

- B. STATE CONTROLLER'S SPECIAL DISTRICT FINANCIAL TRANSACTION REPORT (P.) Action 23/24-913

*Recommended action: Review and accept the annual State Controller's Special District Financial Transaction Report for FY 22/23.*

**VI. CLOSED SESSION Claims Administration Action 23/24-914**

*Pursuant to Government Code Section 54956.95(a), the Board will hold a closed session to discuss any or all claims listed on the agenda. The confidential claims reports will be collected after the discussion at the meeting. Each Member should destroy his/her copy after the meeting.*

- A. SETTLEMENT AUTHORITY REQUESTS

*Recommended Action: Authorize the settlement(s) of the following claims:*

Claim Number	Claimant	Member	Settlement Approval
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

- B. SETTLEMENT RATIFICATIONS

*Recommended action: Ratify the settlement(s) of the following claims:*

Claim Number	Claimant	Member
None		

- C. MEDICAL MANAGED CARE (P.)

*Informational reports regarding medical managed care services. (December 2023)*

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- D. OVERPAYMENT LOG (P.)  
*An informational report regarding claim overpayments.*
- E. CLAIM PERFORMANCE ANALYTICS SUMMARY (P.)  
*An information report on performance and cost-drivers of claims.*
- F. QUARTERLY STALE DATED CHECKS REPORT (P.)  
*An information report regarding large loss claims.*
- G. QUARTERLY EXCESS CLAIM MATRIX LOG (P.)  
*An informational report, regarding excess claim reporting.*
- H. QUARTERLY OPIOID REPORT (P.)  
*An informational report on opioid usage.*

**REPORT FROM CLOSED SESSION**

*Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken in closed session.*

**VII. CONSENT CALENDAR (P.) Action 23/24-915**

*If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.*

- A. APPROVAL OF MINUTES – December 20<sup>th</sup>, 2023
- B. FINANCIAL REPORTS – (November 2023)
- C. BANK RECONCILIATION – (November 2023)
- D. APPROVAL OF PAYMENTS – (January 2024)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

Period	Amount
December 1, 2023 – December 15, 2023	\$54,092.19
December 16, 2023 – December 31, 2023	\$52,315.14
<b>Total:</b>	<b>\$106,407.33</b>

*Recommended action: Approve items A-E.*

**VIII. REIMBURSEMENT PROGRAMS**

- A. SAFETY CREDIT PROGRAM (P.) Action 23/24-916  
*Recommended action: Review Safety Credits and approve members' requests for reimbursement of safety costs.*
- B. FIRST AID PROGRAM (P.) Action 23/24-917  
*Recommended action: Approve members' request for reimbursement of first aid costs.*

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- C. TRAVEL REIMBURSEMENT PROGRAM **(P.) Action 23/24-918**  
*Recommended action: Review and approve members' requests for reimbursement of travel costs.*

**IX. REQUEST FOR CONFERENCE **(P.) Action 23/24-919****

*Recommended action: Approve members' attendance at industry conferences.*

**X. INFORMATIONAL REPORTS **(P.) Information 23/24-920****

- A. AUTHORITY CORRESPONDENCE
- B. BOARD COMMENTS
- C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS

**XI. FOLLOW-UP FROM PREVIOUS MEETING **(P.) Information 23/24-921****

**XII. NEXT MEETING – February 14<sup>th</sup>, 2024**

- 1. Receive Actuarial Report (Secy-Treas)
- 2. Prepare Ex-Mods (Actuary & Board)

**XIII. ADJOURNMENT **Action 23/24-922****

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