

MINUTES

WESTERN ORANGE COUNTY  
SELF-FUNDED WORKERS' COMPENSATION AGENCY  
BOARD MEETING

**Wednesday, January 17, 2024; 10:00 a.m.**

<http://www.wocwcjpa.org/>

Meeting Information:

[Click here to join the meeting](#)

**I. CALL TO ORDER Action 23/24-909**

*The meeting was called to order by President, Mr. Champion at 2:01pm.*

**II. ROLL CALL Action 23/24-910**

<i>District</i>	<i>Location</i>	<i>Member</i>
Brea Olinda Unified School District	1 Civic Center Circle, Lvl II Brea, CA 92821	<b>Richard Champion</b> President
Ocean View School District	17200 Pinehurst Lane Huntington Beach, CA 92647	<b>Timothy Golden</b> Vice President
Orange County Department of Education	200 Kalmus Drive Costa Mesa, CA 92626	<b>Gabriel Hsu</b> Secretary/Treasurer
Laguna Beach Unified School District	550 Blumont St. Brea, CA Laguna Beach, CA 92651	<b>Jeff Dixon</b>

Sedgwick Risk:

Vice President, Client Services  
Director Client Services  
JPA Administrator  
Team Lead, Claims  
Examiner  
Actuary

Ms. Amanda Garcia  
Mr. Erik Baumle  
Ms. Jaslynn McDermott  
Ms. Bernadette Bates  
Ms. Haley Fleck-Chacon  
Mr. Marn Rivelle

**PUBLIC COMMENTS**

*There were no public comments.*

**III. APPROVAL / CHANGES TO AGENDA Action 23/24-911**

*A motion was made by Mr. Dixon to approve the January 17<sup>th</sup>, 2024 agenda as presented. The motion was seconded by Mr. Hsu and the motion carried.*

WESTERN ORANGE COUNTY SELF-FUNDED WORKERS' COMPENSATION AGENCY  
 MINUTES – January 17, 2024

AYES: 4  
 ABSENT: 0

NOES:0  
 ABSTAIN: 0

**IV. FINANCIAL REPORTS**

- A. RECEIVE ACTUARIAL REPORT WITH EXPERIENCE MODIFICATION FACTORS **(P.5)Action 23/24-912**  
 The report was not available.  
 This item will be brought back at the next meeting.

**V. JPA ADMINISTRATION**

- B. STATE CONTROLLER’S SPECIAL DISTRICT FINANCIAL TRANSACTION REPORT **(P.6) Action 23/24-913**

*A motion was made by Mr. Hsu to approve the annual State Controller’s Special District Financial Transaction Report for FY 22/23 with a change in board member titles making Rick the president. The motion was seconded by Mr. Golden and the motion carried to approval.*

AYES: 4  
 ABSENT: 0

NOES:0  
 ABSTAIN: 0

**VI. CLOSED SESSION Claims Administration Action 23/24-914**

The Board moved into closed session 2:05pm.

- A. SETTLEMENT AUTHORITY REQUESTS  
 Ms. Fleck Chacon presented the following claims:

Claim Number	Claimant	Member	Settlement Approval
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

*A motion was made by Mr. Hsu to approve the settlement authority request as presented. The motion was seconded by Mr. Dixon and the motion carried to approval.*

AYES: 4  
 ABSENT: 0

NOES:0  
 ABSTAIN: 0

- B. SETTLEMENT RATIFICATIONS **(P.2)**

Claim Number	Claimant	Member
None		

There were no settlement ratifications for this meeting.

WESTERN ORANGE COUNTY SELF-FUNDED WORKERS' COMPENSATION AGENCY  
MINUTES – January 17, 2024

- C. MEDICAL MANAGED CARE (P.4)  
Mr. Baumle review the managed care reports as presented.
- D. OVERPAYMENT LOG (P.13)  
Ms. Bates reviewed the overpayment log.
- E. CLAIM PERFORMANCE ANALYTICS SUMMARY (P.14)  
Mr. Baumle reviewed the claim performance analytics summary as presented.
- F. QUARTERLY STALE DATED CHECKS REPORT (P.20)  
The Board was presented with the quarterly staled dated checks report.  
2 checks have been on the report for 2 years.  
Respective board members were instructed to reach out to injured workers to make sure they received their checks.
- G. QUARTERLY EXCESS CLAIM MATRIX LOG (P.21)  
The Board was presented with the quarterly excess claim matrix log for their review.
- H. QUARTERLY OPIOID REPORT (P.30)  
Mr. Baumle reviewed the quarterly opioid report.

**REPORT FROM CLOSED SESSION**

*The Board moved out of closed session at 2:22pm. While in closed session the board took action on one settlement authority request. It was an unanimous vote.*

**VII. CONSENT CALENDAR (P.7) Action 23/24-915**

- A. APPROVAL OF MINUTES – December 20<sup>th</sup>, 2023
- B. FINANCIAL REPORTS – (November 2023)
- C. BANK RECONCILIATION – (November 2023)
- D. APPROVAL OF PAYMENTS – (January 2024)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

<b>Period</b>	<b>Amount</b>
December 1, 2023 – December 15, 2023	\$54,092.19
December 16, 2023 – December 31, 2023	\$52,315.14
<b>Total:</b>	<b>\$106,407.33</b>

*A motion was made by Mr. Hsu to approve items A-E. The motion was seconded by Mr. Golden and the motion carried to approval.*

AYES: 4

NOES:0

WESTERN ORANGE COUNTY SELF-FUNDED WORKERS' COMPENSATION AGENCY  
MINUTES – January 17, 2024

ABSENT:0

ABSTAIN: None

**VIII. REIMBURSEMENT PROGRAMS**

- A. SAFETY CREDIT PROGRAM **(P.25) Action 23/24-916**  
One safety credit reimbursement request was received by The Orange County Department of Education in the amount of \$10,024.12.

*A motion was made by Mr. Golden to approve the safety credit request for \$10,024.12 for Orange County Department of Education. The motion was seconded by Mr. Dixon and the motion carried to approval.*

AYES: 4

NOES:0

ABSENT:0

ABSTAIN: None

- B. FIRST AID PROGRAM **(P.48) Action 23/24-917**  
One first aid request for reimbursement was received from Brea Olinda Unified School District in the amount of \$1,041.10.  
One first aid request for reimbursement was received from The Orange County Department of Education in the amount of \$1,012.46.

*A motion was made by Mr. Golden to approve the first aid request for reimbursements for \$1,041.10 for Brea Olinda Unified School District and \$1,012.46 for The Orange County Department of Education. The motion was seconded by Mr. Dixon and the motion carried to approval.*

- C. TRAVEL REIMBURSEMENT PROGRAM **(P.61) Action 23/24-918**  
There were no Travel Reimbursement request for this meeting.

**IX. REQUEST FOR CONFERENCE**

**(P.62) Action 23/24-919**

There were no request for conference reimbursement for this meeting.

**X. INFORMATIONAL REPORTS**

**(P.63) Information 23/24-920**

- A. AUTHORITY CORRESPONDENCE  
There were no authority correspondence for this meeting.

- B. BOARD COMMENTS  
Mr. Champion advised the board that the new clinical consultation service was going great for BOUSD.  
Mr. Champion advised that CPR|It works will provide school turnikit kits for the participating districts at a discounted rate.

- C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS

WESTERN ORANGE COUNTY SELF-FUNDED WORKERS' COMPENSATION AGENCY  
MINUTES – January 17, 2024

Mr. Baumle discussed open loss control items with the Board. For BOUSD, Amber will be the new contact.

Ms. Garcia discussed the conclusion of SB1159 covid reporting requirements.

Ms. Garcia informed the Board of the PARMA convention.

**XI. FOLLOW-UP FROM PREVIOUS MEETING (P.64) Information 23/24-921**

There were no follow ups from the previous meeting.

**XII. NEXT MEETING – February 14<sup>th</sup>, 2024**

1. Receive Financial Audit Report (Secy-Treas)
2. Prepare Ex-Mods (Actuary & Board)

**XIII. ADJOURNMENT Action 23/24-922**

*A motion was made by Mr. Golden to adjourn the meeting at 2:28pm. The motion was seconded by Mr. Dixon and the motion carried to approval.*

AYES: 4

ABSENT: 0

NOES: None  
ABSTAIN: None