

MINUTES

WESTERN ORANGE COUNTY
SELF-FUNDED WORKERS' COMPENSATION AGENCY
BOARD MEETING

Tuesday, July 17th, 2024; 2:00 p.m.

<http://www.wocwcjpa.org/>

Meeting Information:

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I. CALL TO ORDER Action 24/25-1007

The meeting was called to order by president, Mr. Champion at 2:02pm.

II. ROLL CALL Action 24/25-1008

<i>District</i>	<i>Location</i>	<i>Member</i>
Brea Olinda Unified School District	1 Civic Center Circle, Lvl II Brea, CA 92821	Richard Champion President
Ocean View School District	17200 Pinehurst Lane Huntington Beach, CA 92647	Timothy Golden Vice President
Orange County Department of Education	200 Kalmus Drive Costa Mesa, CA 92626	Gabriel Hsu Secretary/Treasurer
Laguna Beach Unified School District	550 Blumont St. Brea, CA Laguna Beach, CA 92651	Michael Conlon Alternate Board member

Sedgwick Risk:

Vice President, Client Services
Director Client Services
JPA Administrator
Team Lead, Claims
Claims Examiner
Claims Adjuster

Ms. Amanda Garcia
Mr. Erik Baumle
Ms. Jaslynn McDermott
Ms. Bernadette Bates
Mr. Daniel Conley
Ms. Valeria Oliveros

PUBLIC COMMENTS

There were no public comments.

III. APPROVAL / CHANGES TO AGENDA Action 24/25-1009

A motion was made by Mr. Dixon to approve the July 17th, 2024 agenda as presented. The motion was seconded by Mr. Golden and the motion carried.

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AYES: 4
 ABSENT: 0

NOES: None
 ABSTAIN: None

IV. JPA ADMINISTRATION

- A. PROGRAM SUMMARY BINDERS **(P.5) Information 24/25-1010**
 Ms. McDermott presented the 24/25 Program Summary Binders to the Board.

- B. CLINICAL CONSULTATION REPORT **(P.81)Information 24/25-1011**
 Mr. Baumle reviewed the clinical consultation report with the Board.

V. CLOSED SESSION Claims Administration Action 24/25-1012

The Board moved into closed session at 2:15pm. Ms. Bates and Mr. Conley presented the following claims:

A. SETTLEMENT AUTHORITY REQUESTS **(P.2)**

Claim Number	Claimant	Member	Settlement Approval
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

B. SETTLEMENT RATIFICATIONS

Claim Number	Claimant	Member
None		

A motion was made by Mr. Hsu to approve the settlement authority requests as presented. The motion was seconded by Mr. Golden and the motion carried to approval.

AYES: 4
 ABSENT: 0

NOES: None
 ABSTAIN: None

- C. MEDICAL MANAGED CARE **(P.8)**
 Mr. Baumle reviewed the Medical Managed Care Reports as presented.

- D. OVERPAYMENT LOG **(P.28)**
 Ms. Bates provided an update on the claims on the overpayment log.

- E. CLAIM PERFORMANCE ANALYTICS SUMMARY **(P.29)**
 Mr. Baumle reviewed the CPAT with the Board.

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- F. QUARTERLY STALE DATED CHECKS REPORT (P.)
 The Quarterly Stale Dated Check Report was moved to the next meeting.
- G. QUARTERLY SELF-IMPOSED PENALTY REPORT (P.)
 There were no self-imposed penalties to report.

REPORT FROM CLOSED SESSION

The Board came out of Closed Session at 2:32 p.m. and the Board took action on approving three settlement authority requests as presented. It was a unanimous vote.

VI. CONSENT CALENDAR (P.84) Action 24/25-1013

- A. APPROVAL OF MINUTES – June 25, 2024
- B. FINANCIAL REPORTS – (May 2024)
- C. BANK RECONCILIATION – (May 2024)
- D. APPROVAL OF PAYMENTS – (June 2024)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

Period	Amount
June 1, 2024 – June 15, 2024	\$18,334.89
June 16, 2024 – June 30, 2024	\$85,823.39
Total:	\$176,295.03

Recommended action: Approve items A-E.

A motion was made by Mr. Hsu to approve items A-E. The motion was seconded by Mr. Dixon and the motion carried to approval.

AYES: 4
 ABSENT: 0

NOES: None
 ABSTAIN: None

VII. REIMBURSEMENT PROGRAMS

- A. SAFETY CREDIT PROGRAM (P.104) Action 24/25-1014
 A safety credit reimbursement request was received by the Orange County Department of Education in the amount of \$6,479.74.

A motion was made by Mr. Dixon to approve the safety credit reimbursement request from Orange County Department of Education in the amount of \$6,479.74. The motion was seconded by Mr. Golden and the motion carried to approval.

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AYES: 4
ABSENT: 0

NOES: None
ABSTAIN: None

B. FIRST AID PROGRAM (P.122) Action 24/25-1015

A first aid request for reimbursement request was received by the Orange County Department of Education in the amount of \$381.03.

A motion was made by Mr. Dixon to approve the first aid reimbursement requests from Orange County Department of Education in the amount of \$381.03. The motion was seconded by Mr. Champion and the motion carried to approval.

AYES: 4
ABSENT: 0

NOES: None
ABSTAIN: None

C. TRAVEL REIMBURSEMENT PROGRAM (P.127) Action 24/25-1016

There were no travel reimbursement request.

VIII. REQUEST FOR CONFERENCE (P.128) Action 24/25-1017

There were no request for conference reimbursement for this meeting.

IX. INFORMATIONAL REPORTS (P.129) Information 24/25-1018

A. AUTHORITY CORRESPONDENCE

There were no authority correspondence included in this meeting.

B. BOARD COMMENTS

There were no board comments for this meeting.

C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS

Ms. Garcia advised that CAJAPA will be held at Lake Tahoe on Sept 13, 2024.

X. FOLLOW-UP FROM PREVIOUS MEETING (P.130) Information 24/25-1019

1. Error on June 25, 2024 - Consent Calendar – Reimbursement to JPA Impress Account

Ms. Garcia advised that we memorialize this my making a separate item on the next agenda for voting from the board members approving the error.

XI. NEXT MEETING – August 21, 2024

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| 1. Excess Claim Review Log | Sedgwick |
| 2. Quarterly Opioid Report | Sedgwick |
| 3. Obtain Actual Payrolls for Prior FY | Bookkeeper |

XII. ADJOURNMENT Action 24/25-1020

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A motion was made by Mr. Golden to adjourn the meeting at 2:46pm. The motion was seconded by Mr. Hsu and the motion carried to approval.

AYES: 4
ABSENT: 0

NOES: None
ABSTAIN: None