

AGENDA

WESTERN ORANGE COUNTY  
SELF-FUNDED WORKERS' COMPENSATION AGENCY  
BOARD MEETING

**Tuesday, June 25<sup>th</sup>, 2024; 2:00 p.m.**

<http://www.wocwcjpa.org/>

Meeting Information:

[Click here to join the meeting](#)

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*Members of the public wishing to participate via teleconference link can do so by simply clicking the link above or calling in telephonically as noted above. In compliance with the Americans with Disabilities Act, note that if you are a disabled person and need disability-related modification or accommodation in order to participate in this meeting, please contact Jaslynn McDermott by phone at (951)275-5629, or by email at [Jaslynn.mcdermott@sedgwick.com](mailto:Jaslynn.mcdermott@sedgwick.com). Requests must be made as early as possible and at least one full business day prior to the start of the meeting.*

|           |                      |                         |
|-----------|----------------------|-------------------------|
| <b>I.</b> | <b>CALL TO ORDER</b> | <b>Action 23/24-983</b> |
|-----------|----------------------|-------------------------|

|            |                  |                         |
|------------|------------------|-------------------------|
| <b>II.</b> | <b>ROLL CALL</b> | <b>Action 23/24-984</b> |
|------------|------------------|-------------------------|

| <i>District</i>                       | <i>Location</i>                                       | <i>Member</i>                                   |
|---------------------------------------|---|---|
| Brea Olinda Unified School District   | 1 Civic Center Circle, Lvl II<br>Brea, CA 92821       | <b>Richard Champion</b><br>President            |
| Ocean View School District            | 17200 Pinehurst Lane<br>Huntington Beach, CA<br>92647 | <b>Timothy Golden</b><br>Vice President         |
| Orange County Department of Education | 200 Kalmus Drive<br>Costa Mesa, CA 92626              | <b>Gabriel Hsu</b><br>Secretary/Treasurer       |
| Laguna Beach Unified School District  | 550 Blumont St. Brea, CA<br>Laguna Beach, CA 92651    | <b>Michael Conlon</b><br>Alternate Board member |

Sedgwick Risk:

Vice President, Client Services  
Director Client Services  
JPA Administrator  
Team Lead, Claims  
Claims Examiner  
Claims Adjuster

Ms. Amanda Garcia  
Mr. Erik Baumle  
Ms. Jaslynn McDermott  
Ms. Bernadette Bates  
Mr. Daniel Conley  
Ms. Valeria Oliveros

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Vendors:

Broker, AJ Gallagher

Mr. Anthony Carlton

**PUBLIC COMMENTS**

*This time is reserved for members of the public to address the Board relative to matters of WOCSFA that are not on the agenda. Persons wishing to address items on the agenda will be permitted to do so during the discussion of the item. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person, twenty minutes in total.*

**III. APPROVAL / CHANGES TO AGENDA**

**Action 23/24-985**

*As a matter of procedure, the Board should review and take action.*

**IV. JPA ADMINISTRATION**

- A. EQUITY RELEASE DISCUSSION **(P.) Action 23/24-986**  
*The Board will discuss releasing equity to the WOCSFA JPA Board Members.*
- B. SAFETY CREDITS DISCUSSION **(P.) Action 23/24-987**  
*The Board will discuss increasing the safety credit contribution rate per member.*
- C. APPROVE EXCESS INSURANCE FOR NEXT FY **(P.) Action 23/24-988**  
*A representative from A.J. Gallagher will present the rebuttal excess quote for the upcoming FY.  
Recommended action: Approve the excess WC quote for FY 24/25.*
- D. PREPARE FINAL BUDGET **(P.) Action 23/24-989**  
*Recommended action: Review final budget and take action to approve budget as presented.*
- E. MEETING SCHEDULE FY 2024/25 **(P.) Action 23/24-990**  
*Recommended action: Review and approve JPA Meeting schedule for FY 2024/25.*
- F. ELECTION OF OFFICERS FY 2024/25 **(P.) Action 23/24-991**  
*Recommended action: Review and take action to elect officers of the Board.*
- G. OFFICIAL AND CORRESPONDENCE ADDRESS **(P.)Action 23/24-992**  
*Recommended action: Establish and approve the JPA's official address for business, correspondence, and posting notice for FY 2024/25.*
- H. AUTHORIZE WARRANT SIGNATURES FY 2024/25 **(P.) Action 23/24-993**  
*Recommended action: Designate authorized signatories and execute an Authorization of Signatures form for 2024/25.*

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- I. DESIGNATE MEDICARE AUTHORIZED REPRESENTATIVE (P.) Action 23/24 - 994  
*Recommended action: Designate and approve a Medicare Authorized Representative.*
  
- J. UPDATE ATTORNEY AND MEDICAL PANEL (P.) Action 23/24-995  
*Recommended action: Review and take action to approve updated attorney and medical panel.*
  
- K. UPDATE JPA TIMELINE (P.) Action 23/24-996  
*Recommended action: Review and take action to approve JPA timeline.*
  
- L. ACTUARIAL CONTRACT RENEWAL (P.) Action 23/24-997  
*Recommended action: Review and approve the actuarial contract for the next three years.*

**V. CLOSED SESSION Claims Administration Action 23/24-998**

*Pursuant to Government Code Section 54956.95(a), the Board will hold a closed session to discuss any or all claims listed on the agenda. The confidential claims reports will be collected after the discussion at the meeting. Each Member should destroy his/her copy after the meeting.*

- A. SETTLEMENT AUTHORITY REQUESTS (P.)

*Recommended Action: Authorize the settlement(s) of the following claims:*

| Claim Number | Claimant   | Member     | Settlement Approval |
|--------------|------------|------------|---------------------|
| [REDACTED]   | [REDACTED] | [REDACTED] | [REDACTED]          |
| [REDACTED]   | [REDACTED] | [REDACTED] | [REDACTED]          |
| [REDACTED]   | [REDACTED] | [REDACTED] | [REDACTED]          |
| [REDACTED]   | [REDACTED] | [REDACTED] | [REDACTED]          |

- B. SETTLEMENT RATIFICATIONS (P.)

*Recommended action: Ratify the settlement(s) of the following claims:*

| Claim Number | Claimant   | Member     |
|--------------|------------|------------|
| [REDACTED]   | [REDACTED] | [REDACTED] |
| [REDACTED]   | [REDACTED] | [REDACTED] |

- C. MEDICAL MANAGED CARE (P.)

*Informational reports regarding medical managed care services.(May 2024)*

- D. OVERPAYMENT LOG (P.)

*An informational report regarding claim overpayments.*

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- E. CLAIM PERFORMANCE ANALYTICS SUMMARY (P.)  
*An information report on performance and cost-drivers of claims.*
- F. QUARTERLY LARGE LOSS CLAIM REVIEW (P.)  
*An information report, regarding excess claim reporting.*

**REPORT FROM CLOSED SESSION**

*Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken in closed session.*

**VI. CONSENT CALENDAR (P.) Action 23/24-999**

*If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.*

- A. APPROVAL OF MINUTES – May 15<sup>th</sup>, 2024
- B. FINANCIAL REPORTS – (April 2024)
- C. BANK RECONCILIATION – (April 2024)
- D. APPROVAL OF PAYMENTS – (June 2024)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

| Period                        | Amount              |
|-------------------------------|---------------------|
| June 1, 2024 – June 15, 2024  | \$90,471.64         |
| June 16, 2024 – June 30, 2024 | \$171, 000.05       |
| <b>Total:</b>                 | <b>\$261,471.69</b> |

*Recommended action: Approve items A-E.*

**VII. REIMBURSEMENT PROGRAMS**

- A. SAFETY CREDIT PROGRAM (P.) Action 23/24-1000  
*Recommended action: Review Safety Credits and approve members' requests for reimbursement of safety costs.*
- B. FIRST AID PROGRAM (P.) Action 23/24-1001  
*Recommended action: Approve members' request for reimbursement of first aid costs.*
- C. TRAVEL REIMBURSEMENT PROGRAM (P.) Action 23/24-1002  
*Recommended action: Review and approve members' requests for reimbursement of travel costs.*

**VIII. REQUEST FOR CONFERENCE (P.) Action 23/24-1003**

*Recommended action: Approve members' attendance at industry conferences.*

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**IX. INFORMATIONAL REPORTS (P.) Information 23/24-1004**

- A. AUTHORITY CORRESPONDENCE
- B. BOARD COMMENTS
- C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS

**X. FOLLOW-UP FROM PREVIOUS MEETING (P.) Information 23/24-1005**

**XI. NEXT MEETING – July 17, 2024**

- |   |          |
|---|----------|
| 1. Quarterly Stale Dated Check Report       | Sedgwick |
| 2. Quarterly Self-Imposed Increase Report   | Sedgwick |
| 3. Receipt of Actual Policies from Carriers | Broker   |
| 4. 24/25 JPA Binders                        | Sedgwick |

**XII. ADJOURNMENT Action 23/24-1006**

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