

MINUTES

WESTERN ORANGE COUNTY
SELF-FUNDED WORKERS' COMPENSATION AGENCY
BOARD MEETING

Wednesday, May 15th, 2024; 2:00 p.m.

<http://www.wocwcjpa.org/>

Meeting Information:

[Click here to join the meeting](#)

I. CALL TO ORDER **Action 23/24-967**

The meeting was called to order by president, Mr. Champion at 2:07pm.

II. ROLL CALL **Action 23/24-968**

<i>District</i>	<i>Location</i>	<i>Member</i>
Brea Olinda Unified School District	1 Civic Center Circle, Lvl II Brea, CA 92821	Richard Champion President
Ocean View School District	17200 Pinehurst Lane Huntington Beach, CA 92647	Timothy Golden Vice President
Orange County Department of Education	200 Kalmus Drive Costa Mesa, CA 92626	Gabriel Hsu Secretary/Treasurer
Laguna Beach Unified School District	550 Blumont St. Brea, CA Laguna Beach, CA 92651	Jeff Dixon Board member

Sedgwick Risk:

Vice President, Client Services
Director Client Services
JPA Administrator
Team Lead, Claims
Claims Examiner
Claims Adjuster
Sr. Risk Services Consultant

Ms. Amanda Garcia
Mr. Erik Baumle
Ms. Jaslynn McDermott
Ms. Bernadette Bates
Mr. Daniel Conley
Ms. Valeria Oliveros
Ms. Maria Gates

Vendors:

AJ Gallagher, Broker

Mr. Anthony Carlton

PUBLIC COMMENTS

There were no public comments.

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III. APPROVAL / CHANGES TO AGENDA **Action 23/24-969**

A motion was made by Mr. Dixon to approve the May 15th, 2024 agenda as presented. The motion was seconded by Mr. Hsu and the motion carried.

AYES: 4

NOES: None

ABSENT: 0

ABSTAIN: None

IV. INFORMATIONAL REPORTS

A. LOSS CONTROL PRESENTATION **(P.5) Information 23/24-970**

Ms. Gates presented loss control activity, legislative items, and Safety Bulletins to the Board.

Information item only. No action taken.

V. JPA ADMINISTRATION

A. PREPARE PRELIMINARY BUDGET **(P.16) Action 23/24-971**

Mr. Hsu presented the preliminary budget for FY 24/25 to the Board.

A motion was made by Mr. Dixon to approve the preliminary budget for FY 24/25. The motion was seconded by Mr. Hsu and the motion carried to approval.

AYES: 4

NOES: None

ABSENT: 0

ABSTAIN: None

B. EXCESS BROKER QUOTES **(P.18) Action 23/24-972**

The Board requested that the broker return to the incumbent carrier and negotiate a lower price.

This item will return at the next meeting for approval. No action taken.

C. LOSS CONTROL AMENDMENT **(P.19) Action 23/24-973**

A motion was made by Mr. Dixon to approve the Eighth Amendment to the Workers' Compensation Self Insurance Service Agreement incorporating Loss Control Services through June 30, 2026. The motion was seconded by Mr. Golden and the motion carried to approval.

AYES: 4

NOES: None

ABSENT: 0

ABSTAIN: None

VI. CLOSED SESSION Claims Administration **Action 23/24-974**

The Board moved into closed session at 2:38pm.

Ms. Bates presented the following claims to the Board:

A. SETTLEMENT AUTHORITY REQUESTS **(P.2)**

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Claim Number	Claimant	Member	Settlement Approval

A motion was made Mr. Hsu to approve the settlement authority requests as presented. The motion was seconded by Mr. Dixon and the motion carrier to approval.

AYES: 4

ABSENT: 0

NOES: None
 ABSTAIN: None

B. SETTLEMENT RATIFICATIONS (P.)

Claim Number	Claimant	Member
None		

C. MEDICAL MANAGED CARE (P.4)

Mr. Baumle reviewed the medical managed care reports as presented.
 Information item only, no action taken.

D. OVERPAYMENT LOG (P.30)

Ms. Bates reviewed the overpayments on the overpayment log.
 Information item only, no action taken.

E. CLAIM PERFORMANCE ANALYTICS SUMMARY (P.31)

Mr. Baumle reviewed the claim performance analytic tool report as presented.
 Information item only, no action taken.

F. QUARTERLY EXCESS CLAIM MATRIX LOG (P.37)

The quarterly excess claim matrix log was shared with the Board members.

REPORT FROM CLOSED SESSION

The Board moved out of closed session at 3:01pm, and took action to approve one settlement authority request while in closed session. It was a unanimous vote.

VII. CONSENT CALENDAR (P.24) Action 23/24-975

- A. APPROVAL OF MINUTES – April 17, 2024
- B. FINANCIAL REPORTS – (March 2024)
- C. BANK RECONCILIATION – (March 2024)
- D. APPROVAL OF PAYMENTS – (May 2024)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

Period	Amount

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April 1, 2024 – April 15, 2024	\$59,580.76
April 16, 2024 – April 30, 2024	\$51,400.28
Total:	\$110,981.04

F. WOCSEFWCA PREMIUM CALCULATIONS & ESTIMATED PAYROLL FOR 24-25
 POLICY YEAR

A motion was made by Mr. Champion to approve items A-F. The motion was seconded by Mr. Dixon and the motion carried to approval.

AYES: 4
 ABSENT: 0

NOES: None
 ABSTAIN: None

Mr. Golden left the meeting.

VIII. REIMBURSEMENT PROGRAMS

A. SAFETY CREDIT PROGRAM **(P.44) Action 23/24-976**

The monthly safety credit usage report was shared with the Board.
 One safety credit reimbursement request was received by Laguna Beach Unified School District in the amount of \$14,282.00.
 One safety credit reimbursement request was received by Ocean View School District in the amount of \$6,821.13.
 One safety credit reimbursement request was received by Orange County Department of Education in the amount of \$7,373.79.

A motion was made by Mr. Dixon to approve the safety credit requests for \$14,282.00 for Laguna Beach Unified School District and for \$6,821.13 for Ocean View School District and for \$7,373.79 for Orange County Department of Education and the motion was seconded by Mr. Hsu and the motion carried to approval.

AYES: 4
 ABSENT: 0

NOES: None
 ABSTAIN: None

B. FIRST AID PROGRAM **(P.51) Action 23/24-977**

One first aid request for reimbursement was received from Orange County Department of Education in the amount of \$150.00.

A motion was made by Mr. Dixon to approve the first aid request for reimbursements for \$150.00. The motion was seconded by Mr. Hsu and the motion carried to approval.

AYES: 4

NOES: None

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ABSENT: 0

ABSTAIN: None

C. TRAVEL REIMBURSEMENT PROGRAM (P.56) Action 23/24-978

One travel reimbursement request was received from Ocean View School District in the amount of \$2,802.25.

One travel reimbursement request was received from Orange County Department of Education in the amount of \$1,829.74.

A motion was made by Mr. Hsu to approve the travel reimbursement request for \$2,802.25 for Ocean View School District and for \$1,829.74 for Orange County Department of Education and was seconded by Mr. Champion and the motion carried to approval.

AYES: 4

NOES: None

ABSENT: 0

ABSTAIN: None

IX. REQUEST FOR CONFERENCE (P.118) Action 23/24-979

There were no request for conference reimbursement for this meeting.

X. INFORMATIONAL REPORTS (P.119) Information 23/24-980

A. AUTHORITY CORRESPONDENCE

There were no authority correspondence.

B. BOARD COMMENTS

Mr. Champion provided positive feedback on the clinical consultation services Sedgwick has been providing.

C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS

Ms. Garcia discussed the new laws surrounding WPV.

Mr. Dixon questioned if the JPA's safety credits can be used for WPV training sessions.

Ms. Garcia notified the Board about the Time Of Hire documents changes for CA. An email was sent out to all members with information on this as well.

XI. FOLLOW-UP FROM PREVIOUS MEETING (P.120) Information 23/24-981

1. Reschedule the June Meeting

The June WOC JPA Meeting was rescheduled to: Tuesday, June 25th – 2:00pm

XII. NEXT MEETING – June 2024

- | | |
|---------------------------------------|----------|
| 1. Excess Broker Quotes | Broker |
| 2. Quarterly Large Loss Claim Review | Sedgwick |
| 3. Quarterly Stale Dated Check Report | Sedgwick |
| 4. Quarterly Loss Control Report | Sedgwick |

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- | | |
|---|------------|
| 5. Prepare & Approve Final Budget | Secy-Treas |
| 6. Prepare/Establish Meeting Schedule | Sedgwick |
| 7. Elect Officers | Board |
| 8. Designate Official Address | Board |
| 9. Designate Correspondence Address | Board |
| 10. Authorize Warrant Signatures | Board |
| 11. Designate Medicare Authorized Rep | Board |
| 12. Approve Excess Insurance for next FY | Secy-Treas |
| 13. <i>Marn equity release for next meeting</i> | |
| 14. <i>Safety credits move to 4%</i> | |

XIII. ADJOURNMENT

Action 23/24-982

A motion was made by Mr. Dixon to adjourn the meeting at 3:18pm. The motion was seconded by Mr. Hsu and the motion carried to approval.

AYES: 4
ABSENT: 0

NOES: None
ABSTAIN: None