

MINUTES

WESTERN ORANGE COUNTY
SELF-FUNDED WORKERS' COMPENSATION AGENCY
BOARD MEETING

Wednesday, September 18th, 2024; 2:00 p.m.

<http://www.wocwcjpa.org/>

Meeting Information:

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I. CALL TO ORDER Action 24/25-1035

The meeting was called to order by president, Mr. Champion at 2:01pm.

II. ROLL CALL Action 24/25-1036

<i>District</i>	<i>Location</i>	<i>Member</i>
Brea Olinda Unified School District	1 Civic Center Circle, Lvl II Brea, CA 92821	Richard Champion President
Ocean View School District	17200 Pinehurst Lane Huntington Beach, CA 92647	Timothy Golden Vice President
Orange County Department of Education	200 Kalmus Drive Costa Mesa, CA 92626	Gabriel Hsu Secretary/Treasurer
Laguna Beach Unified School District	550 Blumont St. Brea, CA Laguna Beach, CA 92651	Jeff Dixon Board member

Sedgwick Risk:

Vice President, Client Services
JPA Administrator
Team Lead, Claims
Claims Examiner
Claims Adjuster
Sr. Risk Services Consultant

Ms. Amanda Garcia
Ms. Jaslynn McDermott
Ms. Bernadette Bates
Mr. Daniel Conley
Ms. Valeria Oliveros
Ms. Iris Penales

PUBLIC COMMENTS

There were no public comments.

III. APPROVAL / CHANGES TO AGENDA Action 24/25-1037

A motion was made by Mr. Dixon to approve the September 18th, 2024 agenda as presented. The motion was seconded by Mr. Golden and the motion carried to approval.

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AYES: 4
 ABSENT: 0

NOES: None
 ABSTAIN: None

IV. GENERAL BUSINESS

- A. APPROVAL OF OCEAN VIEW SCHOOL DISTRICT BOARD MEMBER APPOINTMENT **Action 24/25-1038**

The Board will hold an election at the next JPA meeting to determine the Vice President.

A motion was made by Mr. Hsu to approve the Ocean View School District board member appointment to Scott Jensen and the alternate appointment to Tim Golden. The motion was seconded by Mr. Dixon and the motion carried to approval.

AYES: 4
 ABSENT: 0

NOES: None
 ABSTAIN: None

V. INFORMATIONAL REPORTS

- A. CALCULATED REBATES 2023/24 **Information 24/25-1039**
 The Treasurer will request a rebate break down by district from the actuary and will return this item to the next board meeting.
- B. QUARTERLY LOSS CONTROL PRESENTATION **Information 24/25-1040**
 Ms. Penales presented the quarterly loss control presentation to the Board.
 Information item only, no action taken.

VI. JPA ADMINISTRATION

- A. CLINICAL CONSULTATION REPORT **Information 24/25-1041**
 The item will be brought back to the next board meeting for review.

VII. CLOSED SESSION Claims Administration **Action 24/25-1042**

The Board moved into closed session at 2:24pm. Ms. Oliveros and Mr. Conley presented the following claims:

A. SETTLEMENT AUTHORITY REQUESTS (P.)

Claim Number	Claimant	Member	Settlement Approval
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

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A motion was made by Mr. Hsu to approve the settlement authority requests as presented removing Claim # ending in: SFQ-0001. The motion was seconded by Mr. Dixon and the motion carried to approval.

AYES: 4
 ABSENT: 0

NOES: None
 ABSTAIN: None

B. SETTLEMENT RATIFICATIONS

Claim Number	Claimant	Member
None		

- C. MEDICAL MANAGED CARE (P.)
 Ms. Garcia reviewed the Medical Managed Care Reports as presented.
 Information item only. No action taken.
- D. OVERPAYMENT LOG (P.)
 Ms. Bates provided an update on the claims on the overpayment log.
 Information item only. No action taken.
- E. CLAIM PERFORMANCE ANALYTICS SUMMARY (P.)
 Ms. Garcia reviewed the CPAT report with the Board.
 Information item only. No action taken.
- F. QUARTERLY LARGE LOSS CLAIM REVIEW (P.)
 Ms. Oliveros and Mr. Conley presented the Quarterly Large Loss Claim Review to the Board. Information item only. No action taken.

REPORT FROM CLOSED SESSION

The Board came out of Closed Session at 2:58 p.m. and the Board took action on approving four settlement authority requests for claim numbers ending in: NGD-0001; 3G6-0001; VFJ-0001; 009633. It was a unanimous vote.

VIII. CONSENT CALENDAR (P.) Action 24/25-1043

If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

- A. APPROVAL OF MINUTES – August 21, 2024
- B. FINANCIAL REPORTS – (July 2024)
- C. BANK RECONCILIATION – (July 2024)
- D. APPROVAL OF PAYMENTS – (August 2024)
- E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

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Period	Amount
August 1, 2024 – August 15, 2024	\$150,945.65
August 16, 2024 – August 31, 2024	\$161,194.34
Total:	\$312,139.99

A motion was made by Mr. Dixon to approve items A-F within the consent calendar. The motion was seconded by Mr. Hsu and the motion carried to approval.

AYES: 3

NOES: None

ABSENT: 1

ABSTAIN: None

IX. REIMBURSEMENT PROGRAMS

A. SAFETY CREDIT PROGRAM

(P.) Action 24/25-1044

A safety credit reimbursement request was received by Orange County Department of Education in the amount of \$3,336.34.

A motion was made by Mr. Dixon to approve the safety credit reimbursement request from Orange County Department of Education in the amount of \$3,336.34. The motion was seconded by Mr. Champion and the motion carried to approval.

AYES: 3

NOES: None

ABSENT: 1

ABSTAIN: None

B. FIRST AID PROGRAM

(P.) Action 24/25-1045

A first aid request for reimbursement was received by the Orange County Department of Education in the amount of \$1,489.20.

A motion was made by Mr. Dixon to approve the first aid reimbursement request from Orange County Department of Education in the amount of \$1,052.47. The motion was seconded by Mr. Champion and the motion carried to approval.

AYES: 3

NOES: None

ABSENT: 1

ABSTAIN: None

C. TRAVEL REIMBURSEMENT PROGRAM

(P.) Action 24/25-1046

There were no travel reimbursement request.

X. REQUEST FOR CONFERENCE

(P.) Action 24/25-1047

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Ms. McDermott clarified that the conferences listed on the Annual Conference list are just suggestions and any other conferences that a member would like to attend can be brought to the Board for approval.

There were no request for conference reimbursement for this meeting.

XI. INFORMATIONAL REPORTS (P.) Information 24/25-1048

A. AUTHORITY CORRESPONDENCE

B. BOARD COMMENTS

Mr. Dixon mentioned training videos are available for the trauma kits.

Mr. Champion mentioned that there has been an update in Covid #'s.

C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS

Ms. Garcia mentioned that there will be a new requirement in WC posting within employee common areas effective January 2025.

XII. FOLLOW-UP FROM PREVIOUS MEETING (P.) Information 24/25-1049

There were no follow ups from the previous meeting.

XIII. NEXT MEETING – October 16, 2024

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|--|------------|
| 1. State Treas Spec Dist Finan Trans Rpt | Sedgwick |
| 2. Receive Annual Report to SIP | Board |
| 3. Quarterly Self-Imposed Increased Report | Secy-Treas |
| 4. Review Bylaws and Board Policies | Board |

XIV. ADJOURNMENT Action 24/25-1050

A motion was made by Mr. Dixon to adjourn the meeting at 3:15pm. The motion was seconded by Mr. Hsu and the motion carried to approval.

AYES: 3
ABSENT: 1

NOES: None
ABSTAIN: None