

WESTERN ORANGE COUNTY
SELF-FUNDED WORKERS' COMPENSATION AGENCY
MEETING AGENDA

Orange County Department of Education
200 Kalmus Drive, D1009
Costa Mesa, CA 92626

Wednesday – December 20, 2017
9:00 a.m.

In compliance with the Americans with Disabilities Act, note that if you are a disabled person and need disability-related modification or accommodation in order to participate in this meeting, please contact Cynthia Le at (909) 942-4802, or cynthia.le@yorkrsg.com. Requests must be made as early as possible and at least one full business day prior to the start of the meeting.

CALL TO ORDER

ROLL CALL

Brea Olinda Unified School District	Ms. Barbara Ott
Laguna Beach Unified School District	Ms. Leisa Winston
Ocean View School District	Mr. Felix Avila
Orange County Department Of Education	Ms. Ann Kantor
Manager: York Risk Services Group	Ms. Angela Hatley
	Ms. Devora Brainard

PUBLIC COMMENTS

This time is reserved for members of the public to address the Board relative to matters of WOCSSFA that are not on the agenda. Persons wishing to address items on the agenda will be permitted to do so during the discussion of the item. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person, twenty minutes in total.

APPROVAL OF AGENDA AS POSTED OR AMENDED

Review and take action.

JPA ADMINISTRATION

A. Receive Financial Audit Report.....5
Review and accept

CLOSED SESSION (1 OF 2) – Claims Administration

Pursuant to Government Code Section 54956.95(a), the Board will hold a closed session to discuss any or all claims listed on the agenda. The confidential claims reports will be collected after the discussion at the meeting. Each Member should destroy his/her copy after the meeting.

A. Settlement Ratifications Closed Session 2

Recommended action: Ratify the settlements of the following claims:

Claim Number	Claimant	Member
WOCA-007263, WOCZ-007654, WOCW-008779	[REDACTED]	Brea Olinda Unified School District
WOCY-008661	[REDACTED]	Orange County Department of Education
WOCZ-008838	[REDACTED]	Orange County Department of Education
WOCR-009005	[REDACTED]	Orange County Department of Education

B. Settlement Authority Requests..... Closed Session 8

Recommended action: Authorize the settlement of the following claims:

Claim Number	Claimant	Member
WOCZ-008755	[REDACTED]	Ocean View School District
WOCR-008917	[REDACTED]	Orange County Department of Education

REPORT FROM CLOSED SESSION

Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken in closed session.

CONSENT CALENDAR

If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

- A. Minutes of the October 18, 2017 JPA meeting.....7
- B. Financial Reports (September and October 2017).....13
- C. Bank Reconciliation (September and October 2017).....19
- D. Approval of Payments (\$78,788.55).....25
- E. Reimbursement to JPA Imprest Account (Total: \$481,872.59).....26

Recommended action: Approve items A-E.

JPA ADMINISTRATION

B. Requests for Conference Attendance29

Action: Approve members' attendance at industry conferences.

C. Discussion regarding file reviews34

Action: Discuss and take action, if needed

D. Quarterly Investment Report as of September 30, 201736

Review and file

E. Medical Managed Care Reports and training..... Closed session 15

An informational report regarding medical managed care services provided.

REIMBURSEMENT PROGRAMS

- A. Safety Credit Program.....53
Recommended action: Review Safety Credit usage guidelines and approve members' requests for reimbursement of safety costs.
- B. First Aid Program.....54
Recommended action: Approve members' requests for reimbursement of first aid costs.
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INFORMATIONAL REPORTS

- A. Authority Correspondence55
- B. Board Comments
- C. Claims Administrator/Manager Comments69
Review and file
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OTHER BOARD DISCUSSION

FOLLOW-UP FROM PREVIOUS MEETING

NEXT MEETING – January 17, 2018

CLOSED SESSION (2 OF 2) – Claims Administration

Pursuant to Government Code Section 54956.95(a), the Board will hold a closed session to discuss any or all claims listed on the agenda. The confidential claims reports will be collected after the discussion at the meeting. Each Member should destroy his/her copy after the meeting.

- A. Huntington Beach City School District Claim Review Closed Session 160

WOCA-002704	WOCA-007035
WOCT-007830	WOCW-007550
WOCA-005248	

- B. Large Loss File Review for Brea Olinda USD, Laguna, and OCDE..... Closed Session 168
 Brea Olinda Unified School District

WOCA-006389	WOCW-008453
WOCA-005434	WOCA-005170
WOCX-008557	WOCA-006762

Laguna Beach Unified School District

WOCY-008645	WOCY-008682
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Orange County Department of Education

WOCW-008341	WOCW-008412
WOCY-008649	WOCR-008917
WOCA-006797	WOCR-008981
WOCA-006353	WOCW-008364

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WOCA-004319	WOCT-007738
WOCA-006187	WOCA-005305
WOCZ-008897	WOCU-008051
WOCV-008221	WOCR-009051
WOCA-005103	WOCA-004840
WOCW-008279	WOCA-007227
WOCU-008052	WOCA-002525

C. Excess Insurance Claims Reporting Matrix Closed Session 290

WOCW-008412	WOCA-005560
WOCA-000087	WOCA-005434
WOCA-005258	WOCA-000574
WOCA-007035	WOCA-007263
WOCS-007654	WOCA-005170
WOCZ-008801	WOCV-008221
WOCA-005305	WOCA-004853
WOCY-008645	WOCY-008682
WOCA-000735	WOCA-005103
WOCW-008279	WOCA-007227
WOCS-007550	WOCR-009066
WOCZ-008882	WOCA-005248
WOCU-008022	WOCY-008644
WOCA-002525	

REPORT FROM CLOSED SESSION

Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken in closed session.

ADJOURNMENT
