AGENDA

WESTERN ORANGE COUNTY
SELF-FUNDED WORKERS' COMPENSATION AGENCY
BOARD MEETING
**Wednesday, December 17th , 2025; 10:00 a.m.**
http://www.wocwcjpa.org/

Location:
Orange County Dept of Education | Kalmus Building: 200 Kalmus Dr., Costa Mesa, CA 92628

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*Members of the public wishing to participate via teleconference link can do so by simply clicking the link above or calling in telephonically as noted above. In compliance with the Americans with Disabilities Act, note that if you are a disabled person and need disability-related modification or accommodation in order to participate in this meeting, please contact Gina Polanco by phone at (714)572-4850, or by email at Gina.Polanco@Sedgwick.com. Requests must be made as early as possible and at least one full business day prior to the start of the meeting.*

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|---|---|---|
| **I. CALL TO ORDER** | | **Action 25/26-1247** |
| **II. ROLL CALL** | | **Action 25/26-1248** |
| *District* | *Location* | *Member* |
| Ocean View School District | 17200 Pinehurst Lane<br>Huntington Beach, CA 92647 | **Scott Jensen**<br>President |
| Brea Olinda Unified School District | 1 Civic Center Circle, Lvl II<br>Brea, CA 92821 | **Richard Champion**<br>Vice President |
| Orange County Department of Education | 200 Kalmus Drive<br>Costa Mesa, CA 92626 | **Gabriel Hsu**<br>Secretary/Treasurer |
| Laguna Beach Unified School District | 550 Blumont St. Brea, CA<br>Laguna Beach, CA 92651 | **Michael Conlon**<br>Board member |

Sedgwick Risk:

| | |
|---|---|
| Vice President, Client Services | Ms. Amanda Garcia |
| Director Client Services | Mr. Erik Baumle |
| JPA Administrator | Ms. Gina Polanco |
| Team Lead, Claims | Ms. Bernadette Bates |
| Claims Examiner | Mr. Daniel Conley |
| Claims Adjuster | Ms. Valeria Oliveros |

WESTERN ORANGE COUNTY SELF-FUNDED WORKERS' COMPENSATION AGENCY
AGENDA – December 17, 2025
Risk Services Manager Ms. Lisa Harvey

## PUBLIC COMMENTS

*This time is reserved for members of the public to address the Board relative to matters of WOCSFA that are not on the agenda. Persons wishing to address items on the agenda will be permitted to do so during the discussion of the item. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person, twenty minutes in total.*

## III. APPROVAL / CHANGES TO AGENDA — Action 25/26-1249

*As a matter of procedure, the Board should review and take action.*

## IV. GENERAL BUSINESS — (P.5) Action 25/26-1250

A. APPROVAL OF LAGUNA BEACH UNIFIED SCHOOL DISTRICT BOARD MEMBER APPOINTMENT

## V. INFORMATIONAL REPORTS — (P.6) Information 25/26-1251

A. QUARTERLY LOSS CONTROL PRESENTATION
*Informational presentation regarding loss control activity, legislative items, and Safety Bulletins.*

## VI. JPA ADMINISTRATION

A. STATE CONTROLLER'S SPECIAL DISTRICT FINANCIAL TRANSACTION REPORT — **(P.12) Action 25/26-1252**
*Recommended action: Review and accept the annual State Controller's Special District Financial Transaction Report for FY 24/25.*

B. RECEIVE ACTUARIAL REPORT — **(P.13) Action 25/26-1253**
*Recommended action: Receive and approve the Actuarial Study of the workers' compensation program with experience modification factors as presented.*

C. BYLAW AND POLICY REVIEW — **(P.14) Action 25/26-1254**
*Annually the Board considers reviewing the JPAs Bylaws, the Conflict of Interest Code and the Net Asset Policy Statement for the current FY.*

## VII. CLOSED SESSION Claims Administration — Action 25/26-1255

*Pursuant to Government Code Section 54956.95(a), the Board will hold a closed session to discuss any or all claims listed on the agenda. The confidential claims reports will be collected after the discussion at the meeting. Each Member should destroy his/her copy after the meeting.*

WESTERN ORANGE COUNTY SELF-FUNDED WORKERS' COMPENSATION AGENCY
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A. SETTLEMENT AUTHORITY REQUESTS **(P.1)**
*Recommended Action: Authorize the settlement(s) of the following claims:*

| Claim Number | Claimant | Member | Settlement Approval |
|---|---|---|---|
| [redacted] | [redacted] | [redacted] | [redacted] |

B. SETTLEMENT RATIFICATIONS **(P.1)**
*Recommended action: Ratify the settlement(s) of the following claims:*

| Claim Number | Claimant | Member |
|---|---|---|
| | | |

C. MEDICAL MANAGED CARE **(P.6)**
*Informational reports regarding medical managed care services.*

D. OVERPAYMENT LOG **(P.34)**
*An informational report regarding claim overpayments.*

E. CLAIM PERFORMANCE ANALYTICS SUMMARY **(P.34)**
*An information report on performance and cost-drivers of claims.*

F. QUARTERLY LARGE LOSS CLAIM REVIEW **(P.42)**
*An information report, regarding excess claim reporting.*

## REPORT FROM CLOSED SESSION

*Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken in closed session.*

## VIII. CONSENT CALENDAR **(P.40) Action 25/26-1256**

*If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.*

A. APPROVAL OF MINUTES – (November 19, 2025)
B. FINANCIAL REPORTS – (October 2025)
C. BANK RECONCILIATION – (November 2025)
D. APPROVAL OF PAYMENTS – (December 2025)
E. REIMBURSEMENT TO JPA IMPREST ACCOUNT –

| Period | Amount |
|---|---|
| November 1, 2025 – November 30, 2025 | $226,338.67 |
| **Total:** | **$226,338.67** |

*Recommended action: Approve items A-E.*

## IX. REIMBURSEMENT PROGRAMS

A. SAFETY CREDIT PROGRAM **(P.64) Action 25/26-1257**
*Recommended action: Review Safety Credits and approve members' requests for reimbursement of safety costs.*

B. FIRST AID PROGRAM **(P.107) Action 25/26-1258**
*Recommended action: Approve members' request for reimbursement of first aid costs.*

C. TRAVEL REIMBURSEMENT PROGRAM **(P.122) Action 25/26-1259**
*Recommended action: Review and approve members' requests for reimbursement of travel costs.*

## X. REQUEST FOR CONFERENCE (P.123) Action 25/26-1260

*Recommended action: Approve members' attendance at industry conferences.*

## XI. INFORMATIONAL REPORTS (P.124) Information 25/26-1261

A. AUTHORITY CORRESPONDENCE
B. BOARD COMMENTS
C. CLAIMS/ADMINISTRATION/MANAGER COMMENTS

## XII. FOLLOW-UP FROM PREVIOUS MEETING (P.125) Information 25/26-1262

## XIII. NEXT MEETING – January 21st, 2026

1. Receive Financial Audit Report Secy-Treas

## XIV. ADJOURNMENT Action 25/26-1263

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